



Town of North Collins Recreation

Summer Recreation 2017

SUMMER RECREATION PROGRAM RULES AND REGULATIONS, 2017

- **Hours of Operation**

The program will operate from July 6th to August 9th, Monday through Friday between 9:00am to 3:00pm. Early drop off will be at the Senior Building starting at 7:00am. Late pickup will end promptly at 5:00pm. Should inclement weather or other instances effect our program, Summer Recreation will be canceled that day.

- **Participation**

All children are required to be registered, all permission slips signed, and the Town waiver completed to attend the program. Participants are expected to respect all staff members, children, supplies, and the facilities in the program.

- **Contact Information**

Staff may be contacted during the Summer Recreation program between 7:00am and 5:00pm. Please call 716-435-5999.

- **Dismissal**

Children in the Summer Recreation program must be signed out by a parent, guardian, or designated individual indicated on the registration form. Escorts may be asked to show identification upon picking up the child/children. The child/children will not be permitted to leave with anyone who is not indicated on the registration form without proper advanced notification. The staff must be notified either by a note or by telephone of any changes in the regular escort of the child/children. The parent, or one of the authorized persons listed on the registration form, must pick up the child/children no later than 3:00pm for regular program hours and 5:00pm for late pickup.

- **Disciplinary Actions**

Failure by the child and/or the parent/guardian to comply with the Recreation Department and Summer Recreation Rules and Regulations will be documented by the staff and may result in disciplinary actions. Children will be alerted with warnings, written or verbal assessments, and/or discussions that involve the child, parent/guardian, and staff. Repeated failures to comply beyond such initial warnings may result in further disciplinary action, including suspension from the program, where the child cannot participate in the Summer Recreation program, to be determined by staff as appropriate. Two documented suspensions from the program may result in termination from the program, where the child may not participate in the Summer Recreation program for the duration. No refunds will be given if the child is terminated from the program.