

Town of North Collins  
DWSRF Project No. 18381 - Lawtons Water District  
Project Status Update  
April 11, 2018 - Town Board Meeting

**Project Schedule**

- The preliminary project schedule for this project is as follows:
  - October 2018 - Submit Plans and Specifications for Regulatory Approval
  - February 2019 - Advertise for Bids
  - May 2019 - Start Construction
  - December 2019 - Finish Construction
- The project is currently on schedule as long as the land surveying and wetland delineation work can be completed before the foliage comes out this spring. This will allow MDA to work on the design of the potable water system and preparation of the required specifications.

**Minority/Women Owned Business (MWBE) Funding Requirements**

- MDA has identified potential areas for subcontractor participation as part of the engineering services contract with the Town of North Collins. The potential areas identified were as follows:
  - Land Surveying
  - Wetland Delineation
  - Preparation of Water Meter Specifications
- After the above participation areas were identified, solicitations were put together and advertised through the NYS Contract Reporter system. Proposals were submitted by various firms for the Land Surveying and Wetland Delineation portions of work, but no proposals were submitted for the Preparation of Water Meter Specifications. MDA compared the various bids and selected subcontractors for the MWBE Utilization Plan required to be submitted and approved by the NYS Environmental Facilities Corporation (EFC).
- As of the time of this update, MDA's MWBE Utilization Plan has been submitted to EFC by Municipal Solutions, on behalf of the Town. EFC has issued initial comments and MDA has responded to EFC's comments.
- We spoke to EFC about having Clear Creek Land Surveying, LLC complete the survey work before the MWBE Utilization Plan is approved. This would allow the survey to be completed before the foliage comes out on the trees this month and keep the project on schedule. The wetland delineation work will also need to be completed before the survey is done, Earth Dimensions, Inc. is MDA's proposed subcontractor for this work. EFC stated that this work can be performed if it is being paid for by local funds and the Town will be able to seek reimbursement from EFC after the MWBE Utilization Plan has been approved. Unless you notify us otherwise we will also proceed with having this work done.

Please contact me via phone or email with any questions you may have.

Respectfully,

Mark Alianello, PE  
Principal Engineer