

**THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, NOVEMBER 12, 2014, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

<b>PRESENT:</b>	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Michael W. Perry
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

Item 2. **HIGHWAY SUPERINTENDENT REPORT.** Mr. Winter requested:

1) BE IT RESOLVED that Highway employees called back to work after their regular shifts are finished, shall be paid a three (3) hour minimum, paid retroactively to October 1.

Moved: Perry. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

2) Following a refusal from the Bookkeeper and Supervisor for the total labor rates for his employees, Mr. Winter estimated that benefits and Social Security amount to approximately 35% of the hourly rate, and presented a bill for \$6101 for the Village's share of the repairs to the Spruce Street drainage.

3) Mr. Winter would like the insurance payment for the Garage Doors entered as a budget adjustment to DB5130.4, and the excess CHIPS funding adjusted in DB5110.4 to cover overages in these accounts. Mrs. Seege moved:

BE IT RESOLVED that the following budget adjustments be made:

From DA2680 to DB2680 (Insurance recoveries) \$11,644.65.

From DB2680 to DB5130.4 \$11,644.65 Seconded: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

From DB3501 CHIPS overage to DB5110.4 Roads, \$5807.22 Seconded: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

4) He requested to purchase a used mower for \$15,000, but was advised by Mr. Schaus that bidding was required.

5). Mr. Winter requested that hospitalization coverage for his employees be revisited.

He will give Mrs. Seege copies of his Tool and Equipment Inventories, which have been filed with the Town Clerk.

#### **DEPARTMENTAL REPORTS**

Item 3. **LIBRARY** Board President Susan Alessi reported on upcoming Library programs.

Item 4. **RECREATION.** Director Jan Mathis presented:

BE IT RESOLVED that the following be hired as substitute employees for the After School Program: Elizabeth Novoa, Bailey Murray, Brittany Ketterer, Sharon Woronowski at \$8 per hour actually worked and paid on payroll. Moved: Tobia. Second: Seege.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 5. **HISTORIAN.** Mrs. Bowman presented her report, including a successful open house at the Enos Hibbard House and report of a threatened "race riot" in 1918.

#### **THE TOWN BOARD HELD A PUBLIC HEARING ON THE PRELIMINARY BUDGET FOR 2015 AT 7:40PM.**

Item 6. Mrs. Seege moved to open the Public Hearing. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

There were no copies of the Preliminary Budget available.

Item 7. Mr. Perry moved:

BE IT RESOLVED that account A2610 (Fines and Forfeitures) be increased to \$50,000.

Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Mathis moved:

BE IT RESOLVED that account A8686.4 (Administrative Reserve) be lowered to \$70,000.

Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes Seege. Motion carried.

There being no public comments since no copies of the preliminary budget were available, Mrs. Seege moved to adjourn the Public Hearing until Saturday, November 15 at 9AM.

Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

### HEARING OF VISITORS

Item 8. Jim Lint inquired about any updates on the **Lawtons Water Company**.

Mr. Schaus has contacted Mark Alianello, of MSG Engineering, but he has not returned the call. Mrs. Orrange stated that the ECBG requested the following amended motion:

BE IT RESOLVED that the North Collins Town Board ranks the following projects for consideration for the **Erie County Community Development Block Grant Program**:

- 1) Lawtons Water Project
- 2) Rural Transit

And FURTHER RESOLVED that the North Collins Town Board authorizes Supervisor Rosaline Seege and/or Deputy Supervisor Michael Perry to sign and submit an application for a Community Development Block Grant for \$100,000 for the Lawtons Water Company Compliance Project, and authorizes Supervisor Seege to execute the contract with the County of Erie for such project, and

FURTHER RESOLVED that this Town Board authorizes Town Attorney Schaus and Town Clerk Orrange to apply for NYS Drinking Water Funds for the Balance of the cost of the project on behalf of the Lawtons Water Company.

Moved: Perry. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mr. Lint also inquired about the **Veterans' Memorial**. David Schiffman is interested in sitting on the committee.

Item 9. Ann Converso and Bonnie Pacholski requested better traffic control signs at the intersection of Quaker and Marshfield Roads. Mr. Perry moved:

BE IT RESOLVED that the North Collins Town Board requests that Erie County Highway Department investigate the intersection of Quaker and Marshfield Roads for a solution to the current safety problems. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Orrange will also send this to legislator Mills.

Item 10. Martin Niefergold inquired about remodeling of the "white elephant" building at Fricano Park. The final tally of expenses connected to the Rocky Mountain Road case has not been completed since the final disposition has not yet been accomplished.

Item 11. Jan Mathis would like to establish guidelines for maintenance of the ballfields for 2015. Mr. Perry would like this established prior to the Organizational Meeting.

Item 12. **MINUTES**. Ms. Ricotta moved to accept the Minutes of the October 30 meeting as previously presented. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 13. Mrs. Seege presented the **SUPERVISOR'S MONTHLY REPORT FOR OCTOBER** and requested:

BE IT RESOLVED that the Town Board accepts the Supervisor's Monthly Report for October 2013. Moved: Perry. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Mrs. Seege informed Judge Stevens of the need to have his new computer repair tech submit a W-9 form. Mr. Stevens stated that the State OCA (Office of Court Administration) has provided all new computers and laptops, which now need to be programmed.

There was a question about an invoice from Rural Transit. Mrs. Seege will investigate, since it is not due until January.

Item 14. Ms. Ricotta moved to pay the Medicare supplement rate for health insurance for Town Clerk Orrange, as of October 31. Second; Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 15. **RETIREMENT.** Mrs. Seege presented and moved:

BE IT RESOLVED that the Town of North Collins, Location code 30516, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees Retirement system based on the time keeping system of the record of activities maintained and submitted by these members to the clerk of this body: (see schedule at end) . Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 16. **SUPERVISOR'S CORRESPONDENCE.** Mrs. Seege stated that the Senior Travel account was over budget last year. Mr. Tobia stated that the school would like to have senior citizens volunteer as tutors.

Mrs. Seege received a copy of letter to Deputy County Highway Commissioner John Loffredo regarding the County's refusal to pay for snow removal in the Town of Boston.

### **COUNCILMEN REPORTS**

Item 17. Mr. Perry has shut off the Fricano Park water and drained the building pipes. He met with School Superintendent Joan Thomas regarding the proposed advisory council.

Item 18. **DISPATCH AGREEMENT.** Mr. Perry has met with the Town of Evans Police regarding the dispatch contract and moved:

BE IT RESOLVED that the North Collins Town Board accepts the **Dispatch Service Agreement** between the Town of North Collins and the Town of Evans, for a five year term, effective January 1, 2015, through December 31, 2019, at the rate of \$23,333 for the first year, with a 5% escalation per year, and

FURTHER RESOLVED that the North Collins Town Board authorizes and directs Supervisor Rosaline A. Seege to execute this contract. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 19. Ms. Ricotta stated that the Assessor will have a new bill for the Assessment software, and inquired about the previously uncashed check.

Ms. Ricotta requested that when new building keys are made and distributed that the list be given to the Town Clerk.

There no longer will be charges to the Town of Brant for Ambulance service under the new contract. NCES covers up to Mile Block Road under mutual aid. Ms. Ricotta moved:

BE IT RESOLVED that Revenue Account A1640 be changed to 0. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

The Village is waiting for a bill from the Town for Dog Control services and Collins has not been billed for the last quarter of Helmuth Dispatch. Mr. Schaus disapproved the use of Town funds for an appreciation dinner for Helmuth staff.

The Food Pantry is again requesting a site for their building, but Mr. Schaus stated that it could not be built in the park.

Ms. Ricotta moved:

BE IT RESOLVED that the agenda for the Organizational Meeting be available at least one week prior to the meeting and that the Organizational Meeting be set for January 14, 2015.

Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 20. Mr. Tobia inquired about any action on updating the Windmill law. Mr. Schaus will pursue this matter.

He met with the School Advisory Committee. They are planning another "Eagle Energy Day" for May 15, 2015.

Item 21. Mrs. Mathis reported that the Senior luncheon at the elementary School will be held on December 4. The Town usually pays for tablecloths and plants.

She would like to receive the information about the NEST meetings in a timely manner.

Item 22. **HIGHWAY SUPERINTENDENT.** Mr. Winter reported that stop signs are being stolen and he will ask Principal Mrs. Metcalf to keep an ear out for information.

Item 23. **TOWN CLERK REPORT.** Mrs. Orrange reported  
The new street light has been installed at the Elementary School Bus driveway. Mark Arno has requested a streetlight on New Oregon Road, at the curves, which he feels are dangerous. Mr. Perry will inspect the site.  
Mrs. Orrange submitted her **Monthly Report to the Supervisor for October** with a check for \$561.82.

**AUDIT OF BILLS**

Item 24. Ms. Ricotta moved to remove Voucher #687 in the amount of \$654.90 as it is unauthorized work. Second: Seege.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Ms. Ricotta moved to add voucher #690 to Justice court Fund in the amount of \$1,056.00  
Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract #11 are approved for payment by the Town Board:

A:	#676,678-79,681,83,85-86,88-707,730-32	\$21,168.27
B:	#680,84,708-712	4,272.02
DA:	#714-722,729	5,589.83
DB:	#674-75,723-726	1,299.32
SM:	#677,682,727-28	337.78
SR:	#713	<u>12,109.94</u>

TOTALS: \$44,777.16

Moved: Perry. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 25. **ADJOURNMENT.** Motion to adjourn at 9:25PM by Perry. Second: Ricotta. Carried.

Respectfully submitted,

Margaret J. Orrange  
North Collins Town Clerk

**THE NORTH COLLINS TOWN BOARD RECONVENED THE BUDGET PUBLIC HEARING ON SATURDAY, NOVEMBER 15 AT 9:00AM IN THE TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

<b>PRESENT:</b>	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis Michael W. Perry Karen A. Ricotta John Tobia, Jr.
	Town Clerk	Margaret J. Orrange

Item 1. Mrs. Seege called the meeting to order and led the Pledge to the Flag.

Item 2. Mrs. Seege moved to make the following corrections to the Minutes of the October 30 Budget Meeting:#16 to \$3500 and #2 A1110.1. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 3. Ms. Ricotta moved to accept the Minutes of the October 30 Budget Work Meeting as corrected. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOVLED that the North Collins Town Board accepts the Preliminary Budget with corrections and amendments as the **Final Adopted Budget for the Town for 2015**.

Moved: Perry. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 4. Mrs. Seege moved to pay voucher #687 for Kevin Price in the amount of \$654.90 as a prepay for December 2014. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 5. Mrs. Orrange invited interested Board members to join the Community Development site visitation on November 18 at 1:20 in Lawtons.

Item 6. Ms. Ricotta moved to adjourn at 9:30AM. Second: Tobia. Carried.

Respectfully submitted,

Margaret J. Orrange  
North Collins Town Clerk