

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, OCTOBER 8, 2014, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus
	Code Officer	Phil Tremblay
ABSENT:	Councilman	Michael W. Perry

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

Item 2. Supervisor Seege introduced Erie County Comptroller Stefan I. Mychajliw, who presented his Annual financial report for the County, and explained his program for electronic banking, cashback, and efficiencies. He suggested that Harvard's Kennedy School of Government offers classes that are tremendously helpful.

Item 3. James Lint gave a presentation on the proposed **Veterans' memorial**, and showed samples of the bricks which may be purchased for the proposed park walkway. He is looking for members of his committee.

DEPARTMENTAL REPORTS

Item 4. **HIGHWAY SUPERINTENDENT**. Mr. Winter reported that all his department's equipment is ready for the winter season. He would like to be consulted prior to adoption of the new budget.

Item 5. **CODE ENFORCEMENT OFFICER**. Mr. Tremblay inquired about

- 1) How much land needs to be included in the site for the Jennings Road cell tower, and was told that there needs to be two acres.
- 2) The Planning Board has not been given the information regarding Gary Toner's request for expansion of his use of his auto garage. Mr. Tobia is working with Chairman Michael Drumm. The Town Clerk would like to have notice of Planning Board meetings for posting on the website and the bulletin board.
- 3) Re the Marshfield Cemetery access, the neighboring property owner has removed the blocking log, but would like the Town to erect a sign indicating where visitors should park. Mr. Winter and Mr. Tremblay will work on this.

Item 6. **PARKS COMMITTEE**. Susan Alessi and Mr. Winter reported that a well had been dug in New Oregon Park and will be connected soon. High School Student volunteers have been working on the flower beds. The Parks Committee would like water access at the Senior Center parking lot for next year's Community Garden.

Item 7. **LIBRARY** Board President Susan Alessi reported on the "Celebrate North Collins" event and thanked all who donated and volunteered.

Item 8. **RECREATION** Director Jan Mathis presented a list of current and future programs. The North Collins Athletic Association needs a place to store soccer nets.

Item 9. **THE TOWN BOARD HELD A PUBLIC HEARING ON LOCAL LAW #1, 2014, a Law to Allow of the Town of North Collins to adopt a budget for the year 2015 that would override the tax levy limit as defined by general Municipal Law 3-c**

Ms. Ricotta moved:

BE IT RESOLVED that the Town Board open a public hearing on Local Law #1. Second: Mathis.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.
The Town Clerk presented the Notice of Publication of the Public Hearing.

Attorney Schaus explained the law. Ann Moritz stated that she would like assurances that this would not be an approval to go overboard with spending.

Mr. Tobia moved to close the Public hearing at 7:43. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 10 THE TOWN BOARD HELD A PUBLIC HEARING AT 7:45PM ON THE USES OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING.

Mrs. Seege moved to open the Public Hearing. Second: Tobia.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Seege called upon Town Clerk Orrange to explain previous uses of CDBG funding in the Town, and possible uses of current funding. Mrs. Orrange explained how the Lawtons Water Project was being considered as a possible use of these funds. Members of the Lawtons water area presented their request for funding.

Mrs. Seege moved to close the Public Hearing at 7:50PM. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 11. Mrs. Seege moved:

BE IT RESOLVED that the North Collins Town Board ranks the following projects for consideration for the **Erie County Community Development Block Grant Program**:

1) Lawtons Water Project

2) Rural Transit

Second: Tobia.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mr. Tobia thanked Tom Wilder for his assistance with the Lawtons Water Company.

HEARING OF VISITORS

Item 12. Janet Vogtli, Collins Town Councilman, spoke regarding staffing issues with the Helmuth Dispatch. The Collins Town Board would like to be notified of any and all problems with the Dispatch. It was noted that the Springville Dispatch automatically backs up the Helmuth Dispatch. There appears to be open shifts at Helmuth. Mr. Schaus explained reasons for proposing to enter a contract with the Town of Evans for dispatch service.

Item 13. **MINUTES.** Ms. Ricotta moved to approve the corrected September Minutes as previously presented. Second: Mathis.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 14. Ms. Ricotta moved:

BE IT RESOLVED that the Town Board accepts the **Supervisor's Monthly Report for September** and files it with the Town Clerk. Second: Tobia.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 15. **VISITORS CONTINUED.** Supervisor Seege presented former Councilman Marian Vanni with a plaque honoring her 14 year service to the Town.

Item 16. SUPERVISOR'S REPORT.

1) **BUDGET.** Mrs. Seege moved to set Budget Work Meetings for Thursday, October 30 at 4:00PM and Saturday, November 1, 9AM if necessary. Second: Mathis.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Justice Stevens inquired about input from the Department heads.

2) The State Comptroller's office is auditing the Town records from 2012, 2013, and 2014.

3) Mrs. Seege moved:

BE IT RESOLVED that Blue Cross coverage for Town Clerk Orrange be continued until there is a resolution regarding her Medicare Part B. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Donna Kohn's deductible reimbursement card will not be renewed until May 2015.

4) **KETCHUM ROAD LANDFILL.** Ms. Ricotta moved:

BE IT RESOLVED that the Town Board accepts the **Quarter III Ketchum Road Landfill** monitoring report, and directs Attorney Schaus to file same with the DEC. Second: Seege.
ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

5) A letter from the Fiddlers' Association complained that Fricano Park had been left in a dirty condition before their recent event.

COUNCILMEN REPORTS

Item 17. Ms. Ricotta requested that the bookkeeper look for an outstanding check from the State ORPS for Assessor's software. There is a question about payment.
A letter from the Village recommends that the Town add the cost of dispatch onto the Townwide tax base. Mr. Schaus suggested that the cost of the new dispatch be divided evenly by the three participating municipalities.
Ms. Ricotta is working on a plan to have uniform house numbers in the Town. She is researching funding for a program.

Item 18. Mrs. Mathis has received the replacement flags from the American Legion and Mr. Winter will install the new one at Fricano Park. She questioned a charge for mileage on the bill from FreedMaxick. Ms. Seege stated that mileage reimbursement was part of the contract.

Item 19. Mr. Tobia noted that October was "breast cancer awareness month".
Jan Mathis will check the condition of the "snack shack" following ending of programs, which has been used by the Athletic Association.

Item 20. **TOWN ATTORNEY REPORT.** Mr. Schaus will work with Planning Board Chair Michael Drumm on expansion of the Wind Energy Law. Mr. Schaus requested:
BE IT RESOLVED that the Town Board adopts Local Law # for 2014, a law to allow the Town of North Collins to adopt a budget for the year 2015 that would override the tax levy limit as defined by general Municipal Law 3-c. Moved: Mathis. Second: Seege.
ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 21. The Rocky Mountain Road case will resume on October 17.
He is working on the Luther Gulf Road repair case.

Item 22. **TOWN CLERK REPORT.** Mrs. Orrange reported
1) A flu clinic will be held on October 9 at the Senior Center.
2) Check to the Supervisor for final Taxpayer penalty of \$5414.32.
3) Check from New York State.
4) Town Clerk Monthly Report to Supervisor with check for \$1049.97.

AUDIT OF BILLS

Item 23. Mrs. Seege moved:
BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract #10 are approved for payment by the Town Board:

A: #608-609,611-612,614-616,618,620,622,624-644,649,672	\$37,843.39
B: #613,617,645-652,671	4,337.83
DA: #653-657,659-660	2,198.15
DB: #621-623,658,661-68	33,382.10
SM: #610,619,669-670	297.54
SR: #673	13,171.84
TOTALS:	<u>\$91,230.85</u>

Second: Ricotta .

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 24. Mr. Tobia moved to enter into **Executive Session** at 9:20PM for discussion of the employment history of particular persons or corporation. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Ms. Ricotta moved to return from Executive Session at 9:45PM. Second: Seege
ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 25. Mrs. Seege moved the following:

BE IT RESOLVED that the Town Board hire Michael Birtchnell as a dispatcher for Helmuth at \$11.55 per hour. Second: Mathis.

ROLL CALL: Ayes: Mathis, Seege, Tobia. Noes Ricotta. Motion carried.

BE IT RESOLVED that the Town Board hire Eric Weisedel as a dispatcher for Helmuth at \$11.55 per hour. Second: Mathis.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 26. **ADJOURNMENT.** Motion to adjourn at 9:45PM by Tobia. Second: Mathis. Carried.

Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk

THE NORTH COLLINS TOWN BOARD HELD A WORK MEETING ON THE PRELIMINARY BUDGET FOR 2015 ON THURSDAY, OCTOBER 30, 2014, AT 4:00PM IN THE NORTH COLLINS TOWN HALL.

: PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Michael W. Perry
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

Item 2. Mrs. Seege presented and moved:

BE IT RESOLVED that Ronald Conklin is hereby hired as Town Building Maintenance Person at \$13. per hour, with work orders given by Mr. Perry, to be paid on employee payroll, effective 10/31/2014. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 3. **HELMUTH FIRE CONTROL.** Mr. Perry presented a letter of resignation from Brenda Singleton as lead dispatcher at Helmuth Fire Control, and moved:

BE IT RESOLVED that the Town Board accepts the resignation of Brenda Singleton as Lead Dispatcher effective 10/20/2014. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that Mary Lillie is hereby appointed as Lead Dispatcher at Helmuth Fire Control effective 10/20/2014 at \$14. per hour. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 4. Mrs. Ricotta presented and moved:

BE IT RESOLVED that the North Collins Town Board authorizes Supervisor Rosaline Seege and/or Deputy Supervisor Michael Perry to sign and submit an application for a Community Development Block Grant for \$100,000 for the Lawtons Water Company Compliance Project, and authorizes Supervisor Seege to execute the contract with the County of Erie for such project., and

FURTHER RESOLVED that this Town Board authorizes Town Attorney Schaus and Town Clerk Orrange to apply for NYS Drinking Water Funds for the Balance of the cost of the project on behalf of the Lawtons Water Company. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 5. Mrs. Seege explained items in the tentative budget for 2015.

BE IT RESOLVED:

<u>ITEM</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>MOVED</u>	<u>SECOND</u>
1) Councilmen Salary	A1010.1	\$21,855	Seege	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
2) Justice Salary	A1110.1	2 @ 10,434	Seege	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
3) Court Clerk	A1110.11	8,214	Tobia	Ricotta
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried. Court officers receive \$14. per hour.				
4) Prosecutor	A1110.41	3,600	Tobia	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes: Seege. Motion carried.				
5) Supervisor Salary	A1220.1	18,635	Ricotta	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes: Seege. Motion carried.				
6) Deputy Supervisor	A1220.11	1,126	Seege	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
7) Bookkeeper Salary	A1220.15	14,610	Mathis	Ricotta
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes: Seege. Motion carried.				
8) Administrative Assistant	A1220.16	remove item	Ricotta	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes: Seege. Motion carried.				
9) Independent Audit	A1320.4	Remove item	Ricotta	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes: Seege. Motion carried.				
10) Assessor Salary	A1355.1	22,500	Seege	Tobia
ROLL CALL: Ayes: Perry, Seege, Tobia. Noes: Mathis, Ricotta. Motion carried.				
11) Records Management	A1460.1	400.		
	A1460.4	200.	Seege	Tobia
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
12) Printing	A1670.4	5000	Seege	Retirement
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
13) Traffic Control	A3310.4	1,000	Mathis	Seege
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
14) Dog Control	A3510.4	6,000	Ricotta	Seege
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
15) Ambulance.	Mr. Schaus will revisit the issue of payment for workmen's comp. Mrs. Seege stated that the Emergency Squad was required to submit a financial statement. Town residents are not required to pay for ambulance services.			
16) Street Administration	A5010.4	3,500	Tobia	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
17) Garage	A5132.4	12,000	Seege	Ricotta
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
18) Senior Travel	A6772.43	17,000	Tobia	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
		Increase to 18,000	Tobia	Ricotta
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
19) Library	A7410.4	15,000	Seege	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
20) Administrative Reserve	A8686.4	90,000	Seege	Tobia
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
REVENUE ACCOUNTS				
21) Parks & Recreation	A2001	20,000	Seege	Tobia
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
22) Dog Control	A2268	1200	Seege	Tobia
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
23) Fines & Forfeitures	A2610	50,000	Tobia	Seege
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
		Reduce to 30,000	Tobia	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
24) Independent Audit	A1320.4	3,000	Seege	Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.				
25) Assessor's Salary	A1355.1	25,000	Perry	Ricotta
ROLL CALL: Ayes: Mathis, Perry, Ricotta. Noes: Seege, Tobia. Motion carried.				
26) Garbage	B8160.4	400	Seege	Tobia

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

27) Mr. Perry moved:

BE IT RESOLVED that the Town Board does hereby prepare and approve as the **PRELIMINARY BUDGET** of the Town of North Collins, for the fiscal year beginning January 1, 2015, the itemized statement of estimated revenues and expenditures hereto attached, and made a part of this resolution, and

FURTHER RESOLVED that such Preliminary budget shall be filed in the Office of the Town Clerk, where it shall be available for inspection by the public during regular business hours and sets a Public Hearing upon such preliminary budget on the twelfth day of November 2014, at 7:30 PM in the North Collins Town Hall. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

28) ADJOURNMENT. Mr. Perry moved to adjourn at 7:30PM. Second. Mathis. Carried.

Respectfully submitted,

Margaret J. Orrange Town Clerk