

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, DECEMBER 10, 2014, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Michael W. Perry
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus
	Code Officer	Phil Tremblay

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

Item 2. Mr. Tobia recognized Samantha Gier, North Collins High School Senior, who was commended at the St. Bonaventure Media Day, for her video on Bullying. He presented her with a certificate and she showed the video to the audience. Miss Gier also has been awarded the Friars' Scholarship.

Item 3. **HIGHWAY SUPERINTENDENT.** Mr. Winter reported successful weathering of the recent storm.

Item 4. **CODE ENFORCEMENT OFFICER.** Mr. Schaus informed Mr. Tremblay that he would be contacting Planning Board chair Michael Drumm regarding amendments to the Windmill Law, in response to Travis Winter's application for a windmill.

Item 5. **PARKS.** Susan Alessi stated that she thinks the parks are beautifully decorated. Mr. Winter would like the Parks Committee to hold "Christmas in July" in the parks. The **LIBRARY'**s fall programs were successful.

Item 6. **RECREATION.** Director Jan Mathis presented his report. Programs for Zumba, Aerobics, Pickleball, and Basketball are underway and other programs are pending.

Item 7. **HISTORIAN** Georgianne Bowman presented her reports from October to December.

Item 8. **SUPERVISOR'S REPORT.** Mrs. Seege presented:
BE IT RESOLVED that the Town Board accepts the **Supervisor's Monthly Report for November 2014** and files it with the Town Clerk. Moved: Ricotta. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.
She has received the Highway Equipment and Tool Inventories. Mrs. Seege moved:
BE IT RESOLVED that the Town Board accepts the **2014 Highway Tool and Equipment Inventories.** Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

HEARING OF VISITORS

Item 9. Gary Toner, owner of Turtle's Garage, inquired about the status of his request for expansion of the site plan for his business. He runs a licensed Inspection and Repair shop, and also is a licensed wholesale and retail dealer, and needs to be allowed to have 40 vehicles. Mr. Schaus will work with Michael Drumm regarding this.

Item 10. Eric Weisedel thanked the Board for rehiring him as a Helmuth Dispatch employee, and requested extra hours for completion of the program updates. Mrs. Seege will send layoff slips to the Helmuth employees when the transition to Evans occurs.

Item 11. **MINUTES.** Mr. Tobia moved to approve the November Minutes as previously presented. Second: Seege.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

- Item 12. **SUPERVISOR'S CORRESPONDENCE.** 1) Mrs. Seege complemented Mr. Winter, Mr. Perry, and Carl Muehlbauer, as well as local representatives for their management of the recent snow disaster and State of Emergency documentation. FEMA will determine if reimbursements are due.
- 2) Mr. Schaus recommended that the Town Board adopt a policy regarding which vendors are required to file W-9 forms.
- 3) Mrs. Seege requested:
BE IT RESOLVED that the Town Board authorizes hiring Freed/Maxick Accounting Firm to prepare and file the Annual Update Document (AUD) for 2014, to include all necessary reports and expenses, not to exceed \$3,000. Moved: Tobia. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
- 4) Mrs. Seege requested a blanket resolution to authorize end of year budget transfers. Mr. Schaus recommended that the Supervisor submit a list of proposed transfers to be considered by the Town Board prior to an authorizing vote. Ms. Ricotta moved:
BE IT RESOLVED that the Town Board authorizes that end-of-year budget transfers be made, provided that the list of proposed transfers be submitted for approval with the next monthly Supervisor's report. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
- 5) BE IT RESOLVED that the Town Board accepts the **Third Quarter Monitoring Report of the Ketchum Road Landfill** and directs Attorney Schaus to file same with the Department of Environmental Conservation. Moved: Seege. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

COUNCILMEN REPORTS

- Item 13. Mr. Perry examined the situation and requested:
BE IT RESOLVED that the Town Board requests that the Town Clerk send an order to National Grid requesting a streetlight be installed on pole # at 10426 New Oregon Road. Moved: Ricotta. Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried
- Item 14. Mr. Perry spoke with Evans Police Chief Masullo and all emergency calls should be directed to 911 as of January 1, 2015. The non-emergency number is 549-3600. The Town Clerk will advertize the information.
- Item 15. Ms. Ricotta stated that special recognition should be given to resident Denise Perry who delivered a baby in a Buffalo Fire House during the November storm.
Assessor Ebersole is still attempting to obtain a refund of the overpayment for NYS software licensing fee.
The Dog Shelter passed a surprise inspection by the State Department of Agriculture and Markets.
Judge Stevens inquired how someone who had applied for a constable position was given an employee packet without being appointed by the Board. Ms. Ricotta will check on this.
Ms. Ricotta would like monthly reports from the Code Officer.
The Town of Collins is waiting for a final invoice for the Helmuth charges before paying. There is a discrepancy about this.
Ms. Ricotta would like all who receive building keys to give the key numbers to the Town Clerk.
She also inquired about the status of the alarm system and the phone system.
- Item 16. Mrs. Mathis reported on the Senior Dinner at the Elementary School. The Town provided the poinsettia plants for the decorations.
- Item 17. Mr. Tobia thanked Agnes Parks for assistance with the certificate for Samantha Gier. He has spoken with the two school principals regarding honors for the students. He reported on attendance at several meetings. Eagle Energy Day will be held on May 15, 2015, and service projects are being solicited at this time. The school will be receiving several grants for programs.

- Item 18. **TOWN ATTORNEY.** Mr. Schaus is awaiting the judge's decision on the Rocky Mountain Road case. He met with the engineer regarding the Lawtons Water Company situation. There are four options for consideration at this time.
Mr. Schaus presented:

BE IT RESOLVED that the North Collins Town Board hereby agrees to enter into a mutual agreement with the Town of Eden, whereby the Town of North Collins Highway Department will plow snow from Clarksburg Road from the North Collins Town Line up to the Eighteen Mile Creek Bridge, in exchange for the Eden Town Highway Department plowing Belcher Road and New Oregon Road from the North Collins/Eden Town Line up to Rocky Mountain Road.

Moved: Seege. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 19. **TOWN CLERK REPORT.** Mrs. Orrange reported

- 1) Notice of electronic payment from Time Warner to Supervisor.
- 2) From Stuart I. Brown consultants, that the Lawtons Water Company is qualified to apply for a CDBG grant as low/mod income.
- 3) **Town Clerk's Monthly Report to the Supervisor for November 2014** was submitted with a check for \$204.23.
- 4) The Town Board needs to reappoint one member to the **Board of Assessment Review.** Jill Collins had been appointed in June to replace Mary Ann Gabel.

Item 20. Mr. Schaus received a request from the Attorney Michael Kobiolka for the Eden-**North Collins Food Pantry** to allow them to build a new pantry building next to the Senior Center. Mrs. Seege and Mr. Schaus stated that this was unacceptable. Mr. Schaus will reply.

Mr. Schaus will also contact the Emergency Squad regarding a request for its financial statements.

Item 21. Mrs. Seege moved:

BE IT RESOLVED that voucher #780 to Buffalo Truck Center for parts for the Mack Truck be tabled. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 22. **AUDIT OF BILLS.** Mr. Perry moved:

BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract #12 are approved for payment by the Town Board:

A:	#733-35,737-38,740,43-765,785-86,789-90	\$57,900.02
B:	#739,41,766-69,787	4,293.12
DA:	#770-775,788	1,889.75
DB:	#776-779,781-82	8,844.75
SM:	#736,783	163.28
SR:	#784	<u>12,109.94</u>
	TOTALS:	\$85,200.86

Second: Ricotta .

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 23. **ADJOURNMENT.** Motion to adjourn at 9:40PM by Mr. Tobia Second: Ricotta. Carried.

Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk