

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, FEBRUARY 12, 2014, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Michael W. Perry
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus
	Code Officer	Phil Tremblay

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag, and called for a Moment of Silence in memory of former Councilman Jeffrey T. Krauss.

Item 2. Mrs. Seege introduced Richard Comstock, former Naval Chief Petty Officer, who would like to erect a memorial in the Langford area in memory of four Air Force B-47e bomber pilots who were killed in an air explosion on April 10, 1958 over Langford. He is seeking only a site for the marker, which would be funded through private donations. He presented two possible computer generated sketches for the memorial which he would like to erect at the new Oregon Park. Mrs. Seege will contact State Assemblyman David DiPietro and respond to Mr. Comstock.

Item 3. **HELMUTH DISPATCH.** Mrs. Seege recognized Michael Birtchnel and Presley Redeye, representatives of the Helmuth Dispatch. Ms. Ricotta inquired about the status of the lead agency transfer from North Collins to the Reservation, and Mr. Redeye read a letter from the Reservation administration requesting an additional 90 day period. According to the contract new dispatchers must be hired from the participating municipalities. A Chiefs' Council meeting will be held on March 6 at 6:30PM. Mr. Perry moved:

BE IT RESOLVED that the North Collins Town Board will continue to act as Lead Agency for the Helmuth Dispatch until June 1, 2014. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 4. **MINUTES.** Mrs. Mathis moved to approve the amended Minutes of the January Meetings as previously presented. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes Seege. Motion carried.

Ms. Ricotta moved to accept the Minutes of the November and December 2013 Town Board Meetings, as previously presented. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes Seege. Motion carried.

Mr. Tobia requested that the Minutes be posted on the website.

Item 5. **SUPERVISOR'S REPORT.** Mrs. Seege stated that the Monthly Supervisor's Report for January was not available due to problems with the bookkeeper's computer.

Several Board members questioned the delay. Mrs. Seege requested that the receipt of the

Supervisor's Monthly Report be tabled until the March meeting. Failed for lack of a second.

Item 6. Mrs. Seege requested the following changes to Councilman Appointments:

Liaison to Assessor: Remove Seege, Add Ricotta.

Add Southtowns Rural Preservation Company to Mathis.

Remove Tobia from Zoning Board of Appeals, and Add to Mathis.

Item 7. Mrs. Seege will attend the **Association of Towns** training in New York City, from February 16-19. Mrs. Orrange has filed the official designation for Mrs. Seege as voting member. Mrs. Seege has filed her request for a 60 day extension to file the **Annual Update Document** (AUD) report from the NYS Comptroller's office. Accounting firm FreedMaxick has the draft of the 2012 audit and will probably complete the 2013 audit in March.

Item 8. **PHONE SYSTEM.** Mrs. Seege submitted estimates for an internet-based phone system for the Town Hall. Board members would like more information and would like to invite the supplier to attend the work session.

Item 9. **SUPERVISOR'S ADMINISTRATIVE ASSISTANT.** Mrs. Seege presented: BE IT RESOLVED that the Town Board create the position of Supervisor's Administrative Assistant. Failed for lack of a second.

Item 10. **TOWN CODE UPDATE.** Mrs. Seege presented and moved: BE IT RESOLVED that Account A8686.41 be created for TOWN CODE UPDATE and FURTHER RESOLVED that \$11,374 be transferred from A8686.4 (Contingency account) be transferred to A8686.41. Second: Tobia.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
The signed contract from General Code was given to the Town Clerk.

Item 11. Mrs. Seege moved:
BE IT RESOLVED that all remaining funds in the **Highway Equipment Reserve** be transferred to Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 12. **HEALTH INSURANCE.** Mrs. Seege would like to meet with the retired employees regarding their health insurance.

Item 13. **ABSTRACT #14.** Mrs. Seege presented:
BE IT RESOLVED that Abstract #14 for the year 2013 in the amount of \$15,213.58 is hereby approved. Moved: Perry. Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 14. **SUPERVISOR'S CORRESPONDENCE.** Mrs. Seege received a letter from Erie County Executive Mark Polancarz regarding nominations for Erie County "Senior Citizen of the Year." March 7 is the deadline for nominations.
Moving One Region Forward will assist Town Board and Planning Boards with planning.

HEARING OF VISITORS

Item 15. Bonnie Noto requested permission for an AARP Defensive Driving Course to be held on April 7, from 8:45 to 3:45pm to be sponsored by the North Collins Senior Citizens. Mrs. Seege will check availability and notify her.

Item 16. Martin Niefergold inquired about the Recreation Director position and was told to submit his resume. There are 3 vacancies on the Rec Board.

Item 17. Michael Stefan inquired about removing the hay from the Ketchum Road Landfill site. He would like to do the mowing and save the Town's time and equipment. Mr. Schaus will draw up an agreement.

Item 18. Karl Simmeth, aide from Assemblyman David DiPietro's office introduced himself and offered his assistance.

Item 19. Russell Judson requested:

BE IT RESOLVED that the North Collins Volunteer Fire Company may hold its annual **Golf Ball Drop** at the Fricano Park on June 7, in honor of their 125th anniversary. Moved: Tobia. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 20. Resident Ann Moritz would like to know the results of the **Supervisor's Audit**. Mrs. Seege assured her that the results would be made public when it is finished.

Item 21. **HISTORIAN'S REPORT**. Mrs. Bowman presented her report. She is having problems with her computer and her data base. She is attempting to have the Village's business district declared historic and the Quaker meeting House listed on the national Historic Register.

COUNCILMEN REPORTS

Item 22. Councilman Ricotta attended the Senior Citizen meeting.

The court would like a monthly printout of their expenditures. Mrs. Seege informed her that the next audits were scheduled for March.

She is working with the Assessor and DCO. Assessor Ebersole still has not received her 1099 form for 2013. Mrs. Seege stated that it had been mailed.

Because the Town of Evans broke its Guardian contract for Consolidated Assessment, the State is requesting \$10,080 from the Town. Mr. Schaus is working on this matter.

Item 23. Councilman Mathis presented:

BE IT RESOLVED that the Town Clerk is appointed as website administrator effective immediately. Moved: Ricotta. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Ricotta thanked the Town Clerk for obtaining the new nameplates and door decals.

Item 24. Mrs. Ricotta moved:

BE IT RESOLVED that two board members retrieve the legally disposed of records to be put in the Councilmen's office for review. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 25. Councilman Tobia stated that the Library is seeking sponsors for its "Sunday Café". He presented and moved:

BE IT RESOLVED that David Wilczynski is hereby appointed to fill the vacancy on the **Town Planning Board**, such term to expire 12/31/2016. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that the Planning Board is authorized to meet at their convenience for the purpose of coordinating the results of the **Community Survey**. Second:

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mr. Tobia would like to see awards for Youth of the Year, Citizen of the Year, Business of the Year, and have the Scouts lead the Pledge before Town Board meetings.

Item 26. **RECREATION DIRECTOR**. Mr. Tobia moved:

BE IT RESOLVED that the Town Board accepts the **resignation** of Rozalin Warren as Recreation Director, effective 2/28/2014. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mr. Tobia would like to see the Strawberry Festival resurrected and hold a 5K race.

Item 27. Councilman Mathis reported on the School's "Bald for Bucks" success, attendance at other towns' meetings, and had questions about late payments of bills.

Item 28. Councilman Perry hosted the Southtowns Coalition Meeting, with a breakfast donated by the Three Star Restaurant. He presented contracts for the "Energy Saving Plan" from National Grid. Costs for replacing exterior lighting are \$1829.74 for the Town Hall, (\$627.00 from the Town), \$8720 for the Highway Garage (\$3000 from Town), and \$4642. for the Library (\$1792.00 from the town). Ms. Ricotta moved:

BE IT RESOLVED that the Town Board accepts the **Energy Saving Program** from National Grid for lighting at the Town Hall, Highway Garage, and Library, and authorizes payments. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 29. Ms. Ricotta moved:

BE IT RESOLVED that the Town Board authorizes payment **to Erie Overhead Door** of \$3800 as a deposit on the emergency replacement door for the Highway Garage. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

This should be reimbursed by insurance.

Item 30. **HIGHWAY SUPERINTENDENT**. Mr. Winter presented:

BE IT RESOLVED that the Town Board authorizes Supervisor Seege to sign the **Shared Services Agreement** authorizing cooperation between other town highway departments when need arises.

Moved: Perry. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that the Town Board signs the “**Agreement to Spend Highway Funds for 2014**”. Moved: Perry. Second; Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mr. Winter will attend the annual “Lobbying Day” in Albany with State Officials.

He suggested that vacant homes in the Town could be rehabilitated for disabled veterans.

Item 31. **TOWN CLERK REPORT.** Mrs. Orrange reported

1) Receipt of \$1 from American Legion as payment for 2014 lease.

2) Request from resident Robert Andelora:

BE IT RESOLVED that the Town Board appoints **Robert G. Andelora as Marriage Officer** until 12/31/2015. Moved: Perry. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

3) Final payment of \$400. from person who hit guardrail.

4) Check for \$137.20 from Brant Auto Parts for scrap. Mr. Winter would like this to be added to DA5130.4 Equipment Repair.

5) **Town Clerk’s Monthly Report for January 2014** with a check of \$1815. to the Supervisor.

Item 32. **CODE ENFORCEMENT OFFICER.** Mr. Tremblay would like to change the language in the Tower Resolution regarding new antennas and fees.

Item 33. **TOWN ATTORNEY REPORT.** Mr. Schaus presented the executed **Dog Control Contract** with the Village. Ms. Ricotta moved:

BE IT RESOLVED that the Town Board authorizes Supervisor Seege to execute the Contract with the Village of North Collins for Dog Control for \$1200 per year. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 34. Historian Bowman presented her 2013 annual report and requested:

BE IT RESOLVED that the Town Board accepts the **Town Historian’s Annual Report** for 2013 and authorizes her to submit it to the State Education Department. Moved: Perry. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

AUDIT OF BILLS

Item 35. Mr. Perry moved:

BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstracts #14 for 2013 and Abstract #2 for 2014 are approved for payment by the Town Board:

February 2014: A:	#17-18,20,22,24-25,29,31-56,85,88	\$17,006.95
B:	#19,21,23,27,57,86,89,93	19,414.28
DA:	#58-66,68-72,90	9,441.38
DB:	#31,67,73-80,87,91,94	0,242.59
SM:	#26,28,30,81-84,92	<u>869.89</u>
TOTALS:		\$106,975.09

#14 (2013) A:	#927-931	\$15,213.58
SF:	924-926	<u>3,848.55</u>

TOTALS: \$19,062.13

Second: Ricotta .

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 36. **ADJOURNMENT.** Motion to adjourn at 10:42PM by Perry. Second: Mathis. Carried.
Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk