THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, JUNE 11, 2014, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Michael W. Perry
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus
	Code Officer	Phil Tremblay

Item 1. Deputy Supervisor Perry called the meeting to order at 7:12pm and led the Pledge to the Flag at the request of the Supervisor.

Item 2. Mr. Tobia introduced Grant Writer Bernie Rotella, who explained his services. He would work with the Town's capital projects list, and charge $1200 per month on a retainer. He suggested that the Town and Village join in hiring him.

Item 3. **MINUTES**. Ms. Ricotta moved to approve the May Minutes as previously presented. Second: Mathis
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes: Seege. Motion carried.

Item 4. **HEARING OF VISITORS**
1) Village Trustee Brenda Bauer-Petrus expressed her opinion that meetings not beginning on time were rude to the public.
2) Greg Bonnes thanked the Town Board for the excellent condition of the Fricano Park shelter that he recently reserved.

DEPARTMENTAL REPORTS
Item 5. **RECREATION REPORT**. Recreation Director Jan Mathis reported on Day Camp and other current programs. He requested:
BE IT RESOLVED that Recreation Director Jan Mathis is authorized to purchase recreation equipment in the amount of $908.92. Moved: Tobia. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Seege moved:
BE IT RESOLVED that the Town Board authorizes the Recreation Department to solicit donations for the **Frisbee Golf materials**. Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
There will be signs on the holes acknowledging donors.
Mr. Mathis would like to enclose the gas well with fencing.
The first concert will be held July 10 in New Oregon Park.

Item 6**. DAY CAMP STAFF**. Mr. Tobia moved to approve the following day camp staff:
Chief Counselor – Terry Blidy @$12.50 per hour.
Senior Counselors Sean McGrath and Vincent Sherman @ $9.75 per hour.
Counselor Kayla Kron @$8.50 per hour
Counselors Christine Blidy, Kyle Cataldo, Ian Loretto, Kylie Mathis, Kyle Sherman @$8.00 per hour. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
Mrs. Seege will check the Nepotism policy.

Item 7. **PARKS.** Susan Alessi reported that the Community Garden bins are all planted and the committee is grateful for the assistance of the Highway Department. There was a discussion about striping the ballfields and it was decided to continue as is for this season.

Item 8. **HISTORIAN.** Mrs. Bowman submitted her report and spoke of recent activity. She invited all to the Chicken Barbecue and special speaker on June 29. at the Quaker

Meeting House. Christopher Densmore will speak on the Quakers in the area. She requested:
BE IT RESOLVED that the Town Clerk order a portajon for the Quaker Meeting House for the 2014 season. Moved: Seege. Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
Discussion concerned lack of participation from the School in Historical Society programs.

Item 9. **LIBRARY.** Mrs. Alessi reported on summer programs at the Library. Legislator John Mills will hold his Hot Dog fundraiser there on July 2. The 2013 Annual Library Report has been submitted to the Town Clerk.

Item 10. **SUPERVISOR'S REPORT**. Mrs. Seege requested and moved:
BE IT RESOLVED that $60,000 be transferred from Highway Equipment Reserve to DA8686.2 to pay for the Highway Department tractor in 2013. as requested by Auditing Firm FreedMaxick. Second: Tobia.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
Mrs. Seege stated that a corrected AUD will be filed.

Item 11. **RECREATION PETTY CASH**. Mr. Mathis requested:
BE IT RESOLVED that a Recreation Petty Cash be set up with an amount of $200. Moved: Seege. Second: Tobia.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
Mr. Tobia inquired about the soccer fund balance and was told that Mr. Mathis and Mrs. Seege are still working on this.

COUNCILMEN REPORTS
Item 12. Mr. Tobia attended the School Board meeting. He has received a notice from State Senator Gallivan regarding new funding for the School Resource Officer, and presented it to the School Board. The School has refused to distribute the Planning Board surveys through the students.

Item 13. Mrs. Ricotta
1) Attended the Village Board meeting and is working with the Village Clerk to provide a 'Welcome Package" for new residents.
2) She reported that Justice Stevens has requested that the outside court door be replaced and the rug cleaned after the recent flooding. The Court has signed a new contract with their law book company for online updates which will save the Town a lot of money.
3) Dog Control Officer reported 8 calls during the month.
4) Assessor Ebersole requested:
BE IT RESOLVED that Jill Collins is hereby appointed the **Board of Assessment Review** to fill the vacancy of Mary Ann Gabel, who resigned, until 9/30/2018. Moved: Ricotta. Second: Seege.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
5) Regarding the April payment to the State for Assessment software, Assessor Ebersole found that an overpayment was made and she will attempt to obtain a credit from the State ORPS.
6) Mrs. Ricotta presented and moved:
BE IT RESOLVED that Item 8 on the January 2014 Minutes regarding DRAFT status of the Minutes be rescinded. Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes: Seege. Motion carried.

Item 14. Mr. Perry has requested quotes for replacing the Courtroom door and the sump pump and painting the Historical Building trim. Electrical work has been completed at Helmuth following recent flooding issues. Extermination has been completed at the Library and pavilion, as well as at Fricano Park.

Item 15. Mrs. Mathis stated that she would act as liaison for the Town's website, to contact organizations for their input.

Item 16. **SUPERVISOR'S REPORT**. Mrs. Seege presented:
1) BE IT RESOLVED that the Town Board accepts the **Supervisor's Monthly Report for May 2014** and files it with the Town Clerk. Moved: Tobia. Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

2) BE IT RESOLVED that the quote of **Direct Security Systems** for a security system for the Town Hall at $399. per year. Moved: Seege. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

3) BE IT RESOLVED that the Town Board awards the contract for a Phone System to **MVP Network Consulting, LLC** at an amount not to exceed $6078.97. Moved: Seege. Second: Tobia.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 17. **TOWN ATTORNEY REPORT**. Mr. Schaus presented:
BE IT RESOLVED that the Town Board authorizes Supervisor Seege to sign the contract wit the **Village of North Collins for Police Services for 2014** at $30,000.
Moved: Perry. Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
The Town Clerk received Notice of Claim regarding an auto accident at Genesee and New Oregon Roads. Mr. Schaus has forwarded it to the Town's insurance carrier and the Town's involvement has been dismissed.
The proposed **Helmuth Contract** for takeover of lead agency has been received from the Seneca Nation.

Item 18. **TOWN CLERK REPORT**. 1) Mrs. Orrange has received notice of Cancellation of Workmen's Comp insurance from Modern Disposal. She will pursue.
2) A letter from Lynn Wightman praised the Town for the excellent condition of the **Marshfield Cemetery** on Memorial Day. The Highway Department is now maintaining the cemeteries.
3) From **North Collins Central School**, notice of School Board election results, as per law.
4) **Town Clerk Monthly Report for May 2014** to the Supervisor with a check for $694.92.
5) Letter from the **State DOT** that they are studying the Town's request for a reduced speed limit **on Larkin Road**.

Item 19. **HIGHWAY SUPERINTENDENT**. Mr. Perry presented the Highway Report in Mr. Winter's absence.
1) School Street extension and the end of Eden Road have been paved.
2) Town Roadsides and the parks have been mowed.
3) Flowers for the parks were donated by Henry Farms. Winter Mulch Company donated mulch.
4) Concrete pads have been poured in some pavilions.

AUDIT OF BILLS
Item 20. Mr. Perry moved:
BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract #6 are approved for payment by the Town Board:

A:	#319-324,327,329,334-363,393	$69,032.38
B:	#325,328,332,364-371,392	37,736.00
DA:	#372-378	1,987.43
DB:	#326,379-389	24,111.04
SF:	#331	9,700.00
SM:	#333,390	175.73
SR:	#391	13,171.84
	TOTALS:	$155,914.42

Second: Seege.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 21. **ADDITIONAL BILLS**. Ms. Ricotta questioned that claims numbered 319 and 332 were not authorized as pre-pays.
The following were submitted:
1) Recreation Petty Cash $200.00 A7310.4. Moved: Tobia, Second: Mathis.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
2) Rosaline Seege $1289.53 SM3020.4 Reimbursement for Helmuth office chairs.
Moved: Mathis. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

3) Meals on Wheels $1500.00 A6772.42 Annual contribution.
Moved: Seege. Second: Tobia.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
4) Richard-Cin $104.25 B7140.41 For signs. Moved: Mathis. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
5) Eden Tractor $335.00 B7140.4 Moved: Mathis. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
6) Homewood Suites $537.00 A5010.4 Highway Supts. School.
Moved: Seege. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.
7) Cintas $50.95 Records disposal. Moved: Ricotta. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 22. Mrs. Ricotta Moved to enter into an **Executive Session** to discuss actual litigation and the employment history of a particular person at 9:30PM. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 23. Mrs. Ricotta moved to return to Regular Session at 10:17PM. Second: Seege.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 24. Mr. Tobia moved to pay Dale Stressing $2350.00 from B7140.4 for concrete in the park pavilions, as approved in April 2013. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 25. Mr. Schaus discussed a proposed settlement with Susan Lankenau on the **Rocky Mountain Road** property. He presented:

BE IT RESOLVED that the Town Board of the Town of North Collins does hereby authorize the Town Supervisor to execute a proposed settlement agreement between the Town and Plaintiff Susan Lankenau, relative to the Rocky Mountain Road litigation for the resolution of the claims of Plaintiff Lankenau; and

BE IT FURTHER RESOLVED that this authorization and settlement authority is subject to and conditioned upon all other interested parties executing said settlement agreement, to wit: Susan Lankenau, the County of Erie, and David J. Winter, in his capacity as Superintendent of Highways of the Town of North Collins.
Moved: Seege. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 26. **ADJOURNMENT**. Motion to adjourn at 10:25PM by Ricotta.. Second: Mathis. Carried.

Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk