

**THE NORTH COLLINS TOWN BOARD HELD A WORK MEETING ON SATURDAY, MARCH 8, 2014 AT 9:00AM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

**PRESENT:**

Supervisor	Rosaline A. Seege
Councilmen:	Ellen M. Mathis
	Michael W. Perry
	Karen A. Ricotta
	John Tobia, Jr. arrived @9:30
Town Clerk	Margaret J. Orrange
Highway Superintendent	David J. Winter
Town Attorney	Richard M. Schaus

Item 1. Supervisor Seege opened the meeting at 9:05AM with the Pledge to the Flag.

Item 2. **PHONE SYSTEM.** The salesman was unable to attend. Town Board members still have questions and would like to meet with him.

Item 3. **COURTROOM FLOOR PROBLEM.** Judge Stevens requested:  
BE IT RESOLVED that Justice Stevens is authorized to proceed with obtaining repairs to the Courtroom dais, estimated to be under \$500. Moved: Ricotta. Second: Perry.  
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.  
Mrs. Seege noted the need for an insurance certificate.

Item 4. Mrs. Mathis moved to enter into an **EXECUTIVE SESSION** at 9:17AM for the purpose of discussing the employment history of a particular person. Second: Ricotta.  
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that the Town Board return to **REGULAR SESSION** at 10:35AM.  
Moved: Perry. Second: Ricotta.  
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 5. **RECREATION LEADERS.** Mr. Tobia presented and moved:  
BE IT RESOLVED that **Jan Mathis** is hereby appointed as **Recreation Department Leader** at an annual salary of \$6322.25, less the amount already paid, to be paid monthly.  
Second: Ricotta.  
ROLL CALL: Ayes: Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried. Mathis recused.

Item 6. BE IT RESOLVED that the Town Board creates the position of **Assistant Recreation Leader**, with the annual salary of \$3,150. Moved: Ricotta. Second: Seege.  
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that the Town Board hereby appoints **Stephen Sheehy** as **Assistant Recreation Leader** at the above salary, to be paid monthly. Moved: Tobia, Second: Seege.  
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.  
Rozalin Warren returned all her Recreation Dept. keys and materials.  
Discussion concerned operation of the After-School Program. Mr. Tobia stated that it would be under the Recreation Dept until the end of the school year. It was suggested that Sarah Suranyi be paid extra for overseeing the program until then.

Item 7. Mrs. Seege requested that the Supervisor be removed from the January Meeting assignment of Park Reservations, and this duty assigned to Councilman Mathis, as of April 1, 2014.

Item 8. Bonnie Noto, Senior Citizen vice-president, inquired about scheduling of the Senior Center. It will be under Mrs. Mathis' duties. Mrs. Noto is unhappy with other groups using the back room and filling up their board meeting space. Mr. Perry agreed to chair a committee, with two Senior Citizen members to research this.  
Mrs. Seege is obtaining school students for Community Service projects to work in the Town Hall and other Town facilities.

Item 9. Ms. Ricotta moved to adjourn at 11:15. Second: Perry. Carried.

**THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, MARCH 12, 2014, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

<b>PRESENT:</b>	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis Karen A. Ricotta John Tobia, Jr.
<b>ABSENT:</b>	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Councilman	Michael W. Perry

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

Item 2. **MINUTES.** Ms. Ricotta moved to approve the Minutes as previously presented.

Second: Mathis.

ROLL CALL: Ayes: Mathis, Ricotta, Tobia. Noes: Seege. Motion carried.

### **DEPARTMENTAL REPORTS**

Item 3. **Library** Board president Susan Alessi spoke of problems at the Library. The parking lot needs resurfacing. It was suggested that they obtain 3 quotes and submit them at budget time.

Item 4. **RECREATION DIRECTOR.** Jan Mathis has been working with Roz Warren on continuing programs. He and Stephen Sheehy have many ideas for additional programs. Russell Judson would like to be appointed to the Rec Board.

A motion to have Roz Warren continue to supervise the After School program was tabled.

Mr. Tobia moved:

BE IT RESOLVED that \$3150.00 be transferred from A8686.4 to A7020.1 for the Assistant Recreation Leader's salary. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 5. **Parks Committee** will meet Thursday at the Library meeting room. They have plans to continue the community gardens and again offer the Sculpture contest.

Mrs. Orrange has spoken with former resident David Paradowski, from the DEC, about the Emerald Ash Borer problem. He does not believe that the borer is in North Collins, but is willing to attend a Town Board meeting and explain the problems.

Item 6. **SUPERVISOR'S REPORT** Mr. Tobia moved:

BE IT RESOLVED that the Town Board accepts the **Supervisor's Financial Reports for January and February**, as presented. Second: Mathis.

ROLL CALL: Ayes: Mathis, Ricotta, Tobia. Noes 0. Motion carried.

Mr. Tobia and Ms. Ricotta would like to have these reports prior to the meetings, in order to have time to read them prior to accepting them.

**HEARING OF VISITORS.** None wished to be heard at this time.

### **COUNCILMEN REPORTS**

Item 7. Mr. Tobia is working with the Rec directors on upcoming programs.

He has invited the Cub Scouts to lead the Pledge before meetings.

Mrs. Mathis questioned late payments on 11 vouchers, and notices of intent to terminate on two accounts. She questioned other vouchers and wanted #122 held for proper documentation.

Ms. Ricotta moved to add the Sewer Tax bills in the amount of \$1631.54 to the Abstract.

Second: Seege.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Mathis will obtain estimates for cleaning the Senior Center floors.

Item 8. **HIGHWAY SUPERINTENDENT.** Mr. Winter reported:

He has been in contact with a sales rep for a Playground Company who has offered to do a free park master plan. His is not a parks department, but he helps where able.

The Highway Superintendents' Lobbying trip to Albany should be resulting in a large increase in CHIPS funds to the Towns.

Item 9. **TOWN CLERK REPORT.** Mrs. Orrange reported that Russ Judson has requested a proclamation honoring the 125<sup>th</sup> anniversary of the Village Fire Company. She was authorized to write one.

The Town’s share of the Tax Collection is complete, and the final payment will be made to the Supervisor.

The Town Clerk’s Monthly Report to the Supervisor was filed with a check for \$330.

**OLD BUSINESS**

Item 10. Ms. Ricotta inquired about the **Draft Audit** and Mrs. Seege informed her that she had received it and sent it back to FreedMaxick. They still needed bank balances for completion.

**AUDIT OF BILLS**

Item 11. Ms. Ricotta moved:

BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract #3 are approved for payment by the Town Board, as amended:

A: #95-96,98-99,102,104-105,107,108,110,112-121,123-143,166,169	\$35,922.21
B: #100-101,109,111,144	7,759.00
DA: #145-146,149-154,167	4,384.32
DB: #106,147-148,155-160,168	14,536.50
SM: #97,103,162-165	2,368.02
SR: #161	<u>24,219.88</u>
TOTALS:	\$89,189.93

Second: Tobia .

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 12 **ADJOURNMENT.** Motion to adjourn at 9:00PM by Ricotta. Second: Tobia.

ROLL CALL: Ayes: Mathis, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Respectfully submitted,

Margaret J. Orrange  
North Collins Town Clerk