

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, AUGUST 12, 2015, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Michael W. Perry
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus
	Code Officer	Phil Tremblay

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

DEPARTMENTAL REPORTS

Item 2. **CODE ENFORCEMENT OFFICER.** Mr. Tremblay presented his report to the Town Board. Another application for a WECS has been received. Mr. Winter will attend to a tree which is hanging on School Street at Bantle Road.

The Drug Drop-off will be held on September 26 at the Village Police Office.

Mrs. Orrange has received the following, and requested Town Board action:

BE IT RESOLVED that the applications for site plan review from Peter and Yvonne Gabel for a WECS and for Gary Toner for his service station be submitted to the Town Planning Board for review. Moved: Tobia. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Orrange noted that Sam Tripi feels that it would be impossible for him to obtain the required affidavits from his neighbors, so has withdrawn his request for a windmill on Eden Road.

Item 3. **LIBRARY** Board President Susan Alessi gave the Library Report.

A used book sale will begin August 17. "Battle of the Books" team tied for fourth place in the County-wide contest.

Item 4. **RECREATION REPORT.** Recreation Director Jan Mathis commended Summer Camp Director Terry Blidy and her staff for an excellent summer program. 109 were registered, with a daily average attendance of 78-83.

Zumba will be held on Tuesdays and Thursdays at 7. Aerobics and the "After-School" program will resume in September.

An additional concert has been added: "Family Tradition" on August 26 in New Oregon.

Item 5. **HISTORIAN** Georgianne Bowman presented her monthly report and thanked the Town Board for the new air conditioner. She stated that the ironwork needs painting and the gutters need cleaning.

Item 6. THE TOWN BOARD HELD A BID OPENING AT 7:30 FOR REPAVING THE LIBRARY PARKING LOT.

Mr. Perry moved to leave the Regular Meeting and enter into a Bid Opening. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Two bids were received:

- 1) Northeast Paving, 2 Cadby Industrial Parkway, Lancaster, NY \$64,679.00
- 2) M.E.R. Services of WNY LLC, 4010 East Hillside Road, Bliss, NY \$75,480.00

The bids were referred to Superintendent Winter for review, who recommended that the paper recycling boxes be removed from the parking lot to protect the new surface.

Mr. Perry moved to close the Bid Opening at 7:35PM and return to the Regular Meeting. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mrs. Seege moved:

BE IT RESOLVED that the Town Board awards the bid for repaving the Library Parking Lot to Northeast Paving, of Lancaster, NY for \$64,679.00. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege. Noes: Tobia. Motion carried. Representatives of both companies were present

Item 7. **STUDENT REPRESENTATIVE** Elizabeth Novoa reported that school resumes on September 2, with a new High School Principal. Several teachers are leaving.

HEARING OF VISITORS

Item 8. Jim Lint submitted the incorporation papers for the Veterans' Site to Mr. Schaus. He inquired about the Lawtons water problem and Mrs. Orrange reported that Sen. Gallivan's office was requesting specifics of the water plan in order to submit the request for \$75,000 in funding. Ms. Ricotta moved:

BE IT RESOLVED that the Town Board commits to formation of a Water District from Milestrip Road at Route 62 southerly to include the Hamlet of Lawtons, subject to obtaining adequate financing. Second: Seege.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 9. Ann Converso repeated her request that an illegal motorbike operation across from her be stopped. She finds the constant noise unbearable. Mr. Schaus stated that personal use of a motorbike during the day was allowed, but Ms. Converso stated that this operation was much greater than that.

Item 10. Susan Alessi stated that she felt outside Village Water rates were prohibitive.

Item 11. Brenda Bauer-Petrus noted that an old dead tree is hanging on wires in the lower level of Fricano Park. Mr. Perry and Mr. Winter have both called National Grid, and those are phone lines which pose no threat at this time.

Item 12. Kylie Mathis, assistant Day Camp director spoke about the need for a community building.

Item 13. Mrs. Seege moved to approve the Minutes of the July meeting, as previously presented. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

SUPERVISOR'S REPORT

Item 14. 1) The **Supervisor's Monthly Report for July** was submitted.

2) A signed copy of the **contract for the Grant Writer** was given to the Town Clerk.

3) Mrs. Seege wants the County's "no smoking" law enforced in the Town, with signs posted in the Town Hall parking lot. Mr. Perry will obtain the signs.

4) Mr. Perry will also call the painters from the "white elephant" building, since the painting was guaranteed for 8 years, and it is not satisfactory.

5) Items are missing from the Helmuth Dispatch: a \$600 chair, Dispatch sign, shop vac, first aid kit. Ms. Ricotta will pursue at the Chiefs' Council meeting.

6) Mrs. Seege moved:

BE IT RESOLVED that two remote phones be purchased for the Court for \$1022 from MVP. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

7) Mrs. Seege will sign the **ProStar Contract for Energy**, effective September 1.

8) The Town's equalization rate has dropped to 90% for the first time in many years.

9) Mark Cornell has yet to receive a response from the State for the Countywide Government Efficiency Plan.

10) **The Dog Control Report** was received and filed. The shelter inspection report was satisfactory.

Item 15. **DOG SHELTER CONTRACT.** Ms. Ricotta presented and moved:

BE IT RESOLVED that Supervisor Seege is authorized to sign a contract for Dog Shelter services with the Eden Veterinary Clinic for \$1469 for the balance of 2015 and \$3500 for 2016-2017, with the Town responsible for charges for euthanasia and burial.

Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

The contract will be sent to Jeanne Ebersole.

The Winterfest Committee is attempting to distribute remaining funds to close their account. Mrs. Seege has an issue with the Town's Records Management Officer following the State's MU-1 schedule of records disposition.

COUNCILMEN REPORTS

Item 16. Mr. Tobia is concerned about the drug problem in Town.

He would like to organize a one-day Fall Festival, to be held on September 26. It was suggested that this be combined with the Library's "Celebrate North Collins" on October 3. Mr. Tobia will pursue.

Item 17. Mr. Tobia has been in contact with a firm offering a pension plan for volunteer Firemen. Mr. Schaus stated that this would require a local law.

He requested and moved:

BE IT RESOLVED that the Town Board retain the services of Mark Adamchick, CPA and Associates to provide **Municipal Accounting services** beginning September 1, 2015 for the amount of \$5150, from A1320.4, for transition services, including the AUD Report and budget preparation. Second: Seege.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 18. Mrs. Mathis reported that new 4-step **bleachers** may be purchased from E & D for \$1310. each, while repairing would cost \$1250.

She requested that Attorney Schaus write a letter to County and State Highway Departments requesting David Winter to remove "Winter season, Slow Down" signs from all signposts in the Town.

Item 19. Mr. Perry reported that the air conditioner replacement jobs for the Historical Building and the Library have been completed. Jerry Hidy has checked the unit in the Town Hall and will give an estimate. Mrs. Seege stated that her office does not receive proper heat or air conditioning.

Mr. Perry stated that someone needs to examine the roof over the Legion's quarters. It is leaking and may need to be replaced.

Norm Dotzler has informed him that the new court doors are in, but he is awaiting the closers.

The Southtowns Enhancement Coalition is sponsoring a Barn Dance on August 29, from 8-11 at the Eden Legion for \$15/20 at the door. Under 12 are free.

Item 20. Ms. Ricotta presented the Dog Control Report to the Town Clerk.

She would like to have the monthly police report filed with the Clerk for information.

Bill Steinbrenner of Networking Consulting recommends using AVG as a free anti-virus program. Purchase of external hard drives would be less expensive than offsite backup.

Mrs. Seege recommended that the next supervisor purchase new computers.

Ms. Ricotta has not been able to obtain a second quote for courtroom microphones. She will pursue.

The Village still has not been billed for their share of the grant writer services. Mrs. Seege stated that the contract begins on September 1.

Item 21. **TOWN ATTORNEY REPORT** Mr. Schaus has submitted the Dog Shelter Services Contract.

The **Luther Gulf Road** situation needs action. Mr. Winter will provide for this repair in the 2016 budget.

He has begun the Applewood Road repair because there are residents living there.

Mrs. Mathis moved:

BE IT RESOLVED that Attorney Schaus write to the County and State to request that Superintendent Winter remove "winter season" from County and State signs. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 22. **HIGHWAY SUPERINTENDENT.** Mr. Winter reported:

1) His department has restored a plow truck at a cost of \$35-40,000. New, this would cost about \$170,000.

2) His contact at National Fuel Gas has assured him that the Town will be surveyed to see if natural gas can be extended. There is gas on Route 62, but not sewer outside the Village.

3) There is an increase of 7% in the cost of road salt this year. Last year's increase was 25%. Mr. Winter was able to obtain 165 more tons of salt at last year's cost. The salt barn is now full.

4). Mr. Winter requested:

BE IT RESOLVED that a speed limit of 25 MPH be enacted on the Town's seasonal roads. (Wagner, Lenox, Rocky Mountain Roads) Moved: Seege. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

5) Mr. Winter inquired, as a taxpayer, why no one has filed a police report for the missing Helmuth Dispatch items. Mr. Perry will file.

Item 23. **TOWN CLERK REPORT.** Mrs. Orrange reported

1) Notice of County Highway Closure of New Oregon Road between Knoll and Belcher Roads from August 17-August 28.

2) Invitation for all Board members to attend an information session with NY State Freedom of Information Officer Robert Freeman at the Southern Tier West offices in Salamanca.

3) Town Clerk's Monthly Report for July was submitted to the Supervisor with a check for \$854.48.

AUDIT OF BILLS

Item 24. Mr. Perry moved:

BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract #8 are approved for payment by the Town Board:

A: #445-446,448-452,454,456-471,476-479,494-496,498-501	\$32,194.61
B #444,453,455,472-475,480-481,492,502-503	9,637.11
DA: #482,493	1,600.86
DB: #447,483-491,504-505	10,165.99
SR #497	<u>13,202.67</u>
TOTALS:	\$66,801.24

Second: Seege. .

ROLL CALL: Ayes: Mathis, Perry, Seege, Tobia. Noes Ricotta. Motion carried.

Item 25. Mrs. Seege moved to enter into an **Executive Session** at 9:45PM to discuss the pending NYS Audit Report which is considered confidential until the final report is filed.

Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 26. **ADJOURNMENT.** Motion to return from Executive Session and adjourn at 10:00PM by Perry. Second: Mathis. Carried.

Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk