

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, JULY 15, 2015, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis Michael W. Perry Karen A. Ricotta John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

Item 2. **WINDMILL PERMIT.** The Planning Board met regarding the request for a Site Plan Review of a proposed windmill for Salvatore Tripi on Eden Road. They recommend that the Town Board grant a variance from the property line requirements, provided that Mr. Tripi presents 2 notarized letters regarding this. Mr. Schaus will draft the required letters.

DEPARTMENTAL REPORTS

Item 3. **RECREATION REPORT.** Recreation Director Jan Mathis submitted his report on programs including Day Camp, after –school program, Zumba, Fishing Day. Two upcoming concerts will be held in New Oregon Park and one in the Village Gazebo. Mr. Mathis thanked Marie Schmitz for her donation for a Frisbee Golf basket.

Item 4. **PARKS.** Mr. Winter stated that the cost of resurfacing the Fricano Park basketball court would be \$1350. E & D Specialty Stands recommended repairs to the bleachers at all parks, for \$1250 per unit, to install end caps and railings. Mrs. Mathis will contact.

Item 5. The **LIBRARY** parking lot drainage has been repaired, and. Mr. Winter requested: BE IT RESOLVED that the Town Clerk advertize for bids for **resurfacing of the Library Parking Lot**, such bids to be opened at 7:30PM on August 12, Moved: Seege/. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried. Mr. Tobia noted that a girls' softball tournament will be held at Fricano, and the fields need to be made ready for it.

Item 6. **DOG CONTROL.** DCO Jeanne Ebersole spoke regarding new shelter requirements enacted by the NYS Department of Agriculture and Markets. It would be impossible for her to upgrade her personal kennels to meet their new standards. She requested: BE IT RESOLVED that the North Collins Town Board enter into a contract with the Eden Veterinary Clinic for Dog Shelter Services, for \$9.50 per day, no matter how many dogs are sheltered there. Moved: Ricotta. Second: Mathis. ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

HEARING OF VISITORS

Item 7. Dicci Montaldi complained about the Senior Center not being cleaned after day camp children were there. Mr. Mathis will contact Mrs. Blidy about this.

Item 8. Senior Citizen President Bonnie Noto invited the Town Board members to attend their "Townwide" event on August 5.

Item 9. Ann Converso complained about the constant noise and apparent activity across from her home on Marshfield Road. It appears that a vehicle race track is being built.

Item 10. Mrs. Seege attended the dedication of a new fire hall and buildings on the Reservation.

Item 11. **HISTORIAN.** Mrs. Bowman presented two monthly reports and two alternate proposals for repairs to the air conditioner at the Historical Building.

Christopher Densmore will speak on the Underground Railroad at the Quaker Meeting House on August 2.

Item 12. **MINUTES.** Ms. Ricotta moved to approve **the Minutes of the June 2015 meeting** as previously presented, Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 13. **SUPERVISOR.** 1) Supervisor's Monthly Report for June was received and filed.
2) Supervisor and Bookkeeper attended the dedication of the Cattaraugus Indian Reservation's new fire hall and food pantry.

3) She submitted the signed contract with the grant writing firm, and will bill the Village for their share for August.

4) BE IT RESOLVED that Terry Blidy is paid for 7 weeks as **Camp Director** at the rate of \$500 per week, for a 40 hour week for retirement purposes. Moved: Seege. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

5) BE IT RESOLVED that the following budget transfers be made:

From A8686.4	to A1355.42	Tax Chargebacks	\$2727.24		
A8686.4	to A1610.46	Insurance	853.59	Total:	\$3640.83

Moved: Seege. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that the following General Journal entries be made:

Payment to Susan Pulk from A1420.4 to A1420.42

Contract payment to North Collins Emergency Squad from A4540.4 to A4540.41
\$50,000.

From SF3410.4 to Evans Dispatch SF3410.41

From A1410.2 to A1410.4 Town Clerk Equipment to Contractual \$800.00

Moved: Seege. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

BE IT RESOLVED \$10,620.96 be transferred from DA5130.4 Highway Equipment to DB5148.4 Snow Removal and transfer \$29,000 from DB5148.4

Moved: Seege. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

6) Mrs. Seege presented a form to be used for reimbursement of **petty cash** by departments that have a petty cash account.

7) **Community Concern** submitted their annual report of services to North Collins residents.

COUNCILMEN REPORTS

Item 14. Mr. Tobia reported that the Grant Writers have submitted an application for \$40,000 for "Corridor Revitalization Plan" to beautify Main Street in the Village. Matching funds will be required. Necessary financial statements should come from the Village.

Item 15. Mrs. Mathis stated that she has received complaints that the Highway Superintendent has erected "Winter Season, Slow Down" signs on the posts of some road signs in Town. Mr. Winter stated that he had installed prismatic reflective signs on the signposts, with approval of the County and State Highway Departments, and recently on the backs of "STOP" signs at intersections where fatalities had occurred, and that most have been up for two or three years. Mrs. Mathis will contact the County Public Works Commissioner.

Item 16. Mr. Perry received quotes from Jerry Hidy for repair of the Historical Building's air conditioning system. For \$1250 he can replace the wall-mount unit. For \$2150 he can install a system through the furnace, which is already set up for that. Mr. Perry moved: BE IT RESOLVED that Jerry Hidy is authorized to install an efficiency air conditioning system at the Historical Building for \$2150. Second: Seege.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

For the Library's Air conditioning system, Mr. Perry received 3 written quotes:

1) Farnham Heating \$11,700, R P Mechanical: \$10,974, and Jerry Hidy: \$10,500.

BE IT RESOLVED that Jerry Hidy is authorized to install two heating and two air conditioning units at the Library for \$10,500. Moved: Perry. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 17. Ms. Ricotta met with Southtowns AV regarding installation of additional microphones for the Town Board meetings. Mr. Schaus stated that an additional quote was required and Mrs. Seege moved:

BE IT RESOLVED that the Town Board conditionally authorizes purchase of eight (8) wireless microphones from Southtowns AV or a lower bid, at a cost not to exceed \$4,850.

Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 18. The **Dog Control Report** was filed with the Town Clerk.

Ms. Ricotta reported that the total Town assessment is down by \$606,187, however, the taxable value is higher.

She noted that there was no payment for the Justice Court Fund for June. Mrs. Parks has received it.

Ms. Ricotta questioned why the phone system is still not operative, as approved in June 2014. Mr. Tobia moved:

BE IT RESOLVED that if the phone system is not operational prior to the August 12 meeting, the Town Board discontinues the service and demands a refund. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Ms. Ricotta insists that the cost of the payroll service be listed on the Supervisor's monthly report. She also contacted James Casey from Homeland Security, who stated that he never received a request for FEMA funds from the November 2014 storm. Mrs. Seege will pursue this.

Ms. Ricotta stated that the Draft Audit has been received by the Town Board and requested an Executive Session to discuss how to proceed.

Item 19. Mr. Tobia moved:

BE IT RESOLVED that Superintendent Winter remove all "winter season" signs from Town roads prior to the next Town Board meeting and replace with plain reflective material. Second: Mathis. Mr. Winter stated that he only installed such signs on the back of STOP signs in dangerous intersections.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Mr. Winter stated that to stripe the Town roads would cost \$15,000 and must be done yearly.

Item 20. **TOWN ATTORNEY REPORT.** Mr. Schaus informed the Town Board that the Town Clerk has been served with a notice of commencement of action regarding a lawsuit over an accident at the intersection of Genesee and New Oregon Roads .in February 2014.. These are both Erie County roads, and Mr. Schaus has forwarded the suit to the Town's insurance company.

American Tower Corporation has been hired to manage the Verizon Cell towers, and the company has offered options to the Town. They would like to extend the 25 year lease to 50 years. The Town Board has decided to keep the current lease.

Item 21. **HIGHWAY SUPERINTENDENT REPORT.** Mr. Winter reported that he had replaced the outside spigot at Fricano Park block building.

He added the new mower to the insurance policy and found that his previous request to amend values on the Town's policy had not been done. He will reevaluate his equipment. He had the block building and the "white elephant" painted. The Landfill has been mowed, and the Town roads have been oil and chipped and resurfaced as necessary. He requested:

BE IT RESOLVED that Superintendent Winter is authorized to hire a person to paint the American Flag on the side of the "White elephant" building, at a cost not to exceed \$500.

Moved: Ricotta. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 22. **TOWN CLERK REPORT.** Mrs. Orrange reported

1) BE IT RESOLVED that the **Quarter II Monitoring Report for the Ketchum Road Landfill** has been accepted by the Town Board and they direct Attorney Schaus to file same with the Department of Environmental Conservation. Moved: Seege. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

2) A note from Mr. Lynn Wightman commended the Town for excellent condition of the Marshfield Cemetery.

3) The Fireworks permit has been applied for by Young Explosives for October 31.

4) The ProStar agreement for municipal energy supplier was again submitted, showing a potential savings of 28% over a two or three year period.

AUDIT OF BILLS

Item 23. Mrs. Mathis moved:

BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract # are approved for payment by the Town Board:

A:	#364,366,368-371,373-375,381-410,438-443	\$72,235.79
B:	#363,372,376,411-415,430-433	60,013.30
DA:	#416-417,434	871.64
DB:	#365,367,418-428, 435-437	7,157.16
SF:	#378-380	3,289.56
SM:	#377	7.96
SR:	#13,202.67	<u>13,202.67</u>

TOTALS: \$156,778.08

Second: Seege.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 24. Mr. Perry moved to enter into an Executive Session at 10:30PM to discuss the employment history a particular person. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 25. Ms. Ricotta moved to return to Regular Session at 11:22PM. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 26. Mr. Perry moved:

BE IT RESOLVED that the Town Board will hold a **Special Meeting** on July 21 at 6PM to hold an **Executive Session** to review the pending draft audit and prepare a draft reply, which must be confidential. Second: Tobia.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 27. Mr. Tobia moved:

BE IT RESOLVED that the Town Board sign a two year contract with ProStar for Municipal Energy through the Association of Towns. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 28. ADJOURNMENT. Motion to adjourn at 1125PM by Tobia. Second Perry.. Carried.

Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk

THE NORTH COLLNS TOWN BOARD HELD A SPECIAL MEETING ON MONDAY, JULY 20, 2015 AT 5:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, FOR THE PURPOSE OF HOLDING AN EXECUTIVE SESSION.

PRESENT:	Supervisor	Rosaline A. Seege
	Councilmen:	Ellen M. Mathis
		Michael W. Perry
		Karen A. Ricotta
		John Tobia, Jr.
	Town Clerk	Margaret J. Orrange
	Town Attorney	Richard M. Schaus

Item 1. Supervisor Seege called the meeting to order and led the Pledge to the Flag.

Item 2. Mrs. Seege moved:

BE IT RESOLVED that the Town Board enter into an Executive Session to discuss the Employment History of a particular person. or corporation. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Ms. Ricotta moved:

BE IT RESOLVED that the Town Clerk be invited into the Executive Session. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 3. Mrs. Seege moved:

BE IT RESOLVED that the Town Board return to Regular Session at 5:30PM. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.

Item 4. Ms. Ricotta moved to adjourn at 5:30PM. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Seege, Tobia. Noes 0. Motion carried.