

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, MAY 13, 2015, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Councilmen:	Ellen M. Mathis Michael W. Perry Karen A. Ricotta John Tobia
	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus
	Code Officer	Phil Tremblay
	Student Representative	Elizabeth Novoa
ABSENT:	Supervisor	Rosaline A. Seege

Item 1. Deputy Supervisor Perry called the meeting to order and led the Pledge to the Flag.

Item 2. Mr. Perry introduced Joan Thomas, North Collins Central School Superintendent, who explained the School budget for 2015-2016, and she introduced School Treasurer Crystal Cocca, who explained the tax cap saving efficiency plan measures. Budget vote is May 19. Eagle Energy Day will be held on May 15.

Item 3. Mr. Perry introduced Mitchell Martin, Community representative for State Senator Gallivan's Office. He stated that the Senator was requesting State funding of \$75,000 for the Lawtons Water Project.

DEPARTMENTAL REPORTS

Item 4. **HIGHWAY SUPERINTENDENT REPORT.** Mr. Winter stated that his department has rebuilt a plow truck and is working on signs and ditching. He will oil and chip the roads after Memorial Day.

Item 5. **PARKS.** Mr. Winter stated that the lawn mower was in bad shape and parts are difficult to obtain and expensive. He requested:
BE IT RESOLVED that the Town Board declares an emergency and authorizes superintendent of Highways David Winter to purchase a used mower at a cost not to exceed \$20,000 from the contingency account A8686.4. Moved: Tobia. Second: Perry.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.
Mr. Winter would like to acknowledge a large donation of mulch from Joe Eder. He will be working with Tom Contro on ballfield maintenance. A policy needs to be set up regarding cancellation of ball games due to inclement weather conditions.

Item 6. **RECREATION REPORT.** Recreation Director Jan Mathis spoke of on-going programs. There will be geo-caching on June 6, Fishing Derby on June 28, Summer Recreation programs, and outdoor concerts. Ms. Ricotta noted that the Senior Citizens Club is concerned about the use of the Senior Building for Summer Rec, due to last year's damage. Mr. Mathis presented:
BE IT RESOLVED that Terry Blidy be hired as Summer Day Camp Director for 2015 at a salary of \$3500 for five weeks. Moved: Tobia. Second: Ricotta.
ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Item 7. **LIBRARY** Board President Susan Alessi stated that ground cleanup would be done on Eagle Energy Day. Mr. Winter is preparing specs for the Library parking lot resurfacing. Mr. Winter has a quotation to resurface the Fricano Park basketball court of \$1300. The Library and Parks flagpoles need repairs.

Item 8. **HISTORIAN.** Mrs. Bowman reported on attending the APHNYS Historians' conference. The Historical Society needs help to clean the Quaker Meeting House.

Item 9. **HIGH SCHOOL** Representative Elizabeth Novoa reported on events at the School, including the Junior-Senior Prom, Tractor Day, Eagle Energy Day, and Band Concert.

A Cub Scout Cleanup day will be held on May 18 at the Firemen's Training Center.

Item 10. **CODE ENFORCEMENT OFFICER** Phil Tremblay has received an application for a small scale wind conversion system from Anemometry Company, on behalf of Sam Tripi. Mr. Schaus stated that the properly completed application must be given to all Town Board members, and then referred to the Planning Board. Mr. Schaus suggested:
BE IT RESOLVED that the Town Board conditionally accepts the application of Sam Tripi for a small scale wind energy conversion system, and when correct and complete, Code Officer Tremblay may submit same to the Planning Board for approval.

Moved: Ricotta. Second: Perry.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

HEARING OF VISITORS

Item 11. Jim Lint spoke of progress on the **Veterans' Site**. A 501 (c) needs to be obtained. The Formal dedication ceremony will be held on June 14. The next meeting will be May 16 at 10AM.

Item 12. Ann Converso, Schoolhouse #8 trustee, reported that the Schoolhouse will hold its first annual field day on June 28, with an open house and games from times past.

Item 13. Senior Citizen president Bonnie Noto stated that the Seniors would be holding another AARP Drivers' Safety Class on June 15 and 16 from 6-9PM.

Item 14. **MINUTES**. Ms. Ricotta moved to approve the **April Minutes** as previously presented. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Item 15. Town Justice Stevens was concerned about the new phone system changing his phone and FAX numbers. Mrs. Parks assured him that they would not be changed.

Item 16. **SUPERVISOR'S REPORT**. Mr. Perry presented:

BE IT RESOLVED that the Town Board acknowledges receipt of the **March and April 2015 Supervisor's Monthly Reports**. Moved: Ricotta. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that the Town Board acknowledges receipt of the **ANNUAL UPDATE DOCUMENT FOR 2014** from Supervisor Seege. Moved: Mathis. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

BE IT RESOLVED that the Town Board acknowledges receipt of the **Quarter I Monitoring Report of the Ketchum Road Landfill**, and directs Attorney Schaus to file same with the Department of Environmental Conservation. Moved: Ricotta. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

COUNCILMEN REPORTS

Item 17. Mr. Perry reported that he had repaired the waterline to the Fricano Park "Snack Shack", replaced the "bubbles" on the Fricano Park slide, and ordered the extermination at Fricano and the Library.

He has two quotes for replacement of the doors at the Town Hall:

Erie Overhead Door, North Collins, NY \$5,980.

Springville Door and Window, Springville, NY \$7,887. Mr. Perry moved:

BE IT RESOLVED that the Town Board accepts the quotation of **Erie Overhead Door** for replacement of three doors at the Town Hall for the amount of \$5,980. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Mr. Perry is still awaiting quotes for the replacement of three furnaces at the Library.

Item 18. Ms. Ricotta reported that the **Town Clerk's Annual Audit** was completed by her and Mrs. Mathis on March 21, and submitted to the Town Board. The **Justice Court Audit**

was completed on April 13, with recommendations that the Court Clerk date the bank reconciliation and the Justice sign the monthly reports. The Town Justice Audit will be submitted to the Office of Court Administration.

Ms. Ricotta stated that the Village has been asked to contribute \$300 per month toward the \$1500 cost of a Town grant writer, increasing to \$500 per month in their next budget year. She found that background checks for Volunteer Firemen must be conducted by the Sheriffs.

Item 19. **INSURANCE.** Ms. Ricotta inquired whether Alessi Insurance had been directed to add the Deputy Supervisor and the bookkeeper to the Town bond, as the Town Board had directed. The County removed all its equipment from the Helmuth site as of April 13. Ms. Ricotta moved:

BE IT RESOLVED that Deputy Supervisor Perry is hereby authorized to sign for insurance policies and other related matters for the Town. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Item 20. Ms. Ricotta reported that she had hired a painter to repaint the Town Hall hallways, but did not realize that he had previously been hired on payroll. She requested: BE IT RESOLVED that Dexter Tebo be paid an additional \$4 per hour on payroll for the 27 hours worked. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Ms. Ricotta requested and moved:

BE IT RESOLVED that Attorney Schaus draw up a **liability release form** to be used for independent contractors on a case-by-case basis. Second: Mathis.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Item 21. Mrs. Mathis stated that the applicant for the **Fireworks Permit** on October 31 would like a written approval from the Town of their use of New Oregon Park for that date. Mrs. Mathis is having problems with the flag poles in the parks. Most need repairs. Mr. Winter will repair prior to Memorial Day.

Item 22. Mr. Tobia would like to investigate offering a pension to Volunteer Firemen and a welcome brochure for new residents.

The Town Board needs to require that all Planning and Zoning Board members attend the State mandated classes.

Item 23. **TOWN ATTORNEY REPORT.** Mr. Schaus reported that Ray Hammer has withdrawn his application for rezoning a property on Route 62.

He has received the preliminary engineering report about the Lawtons Water problem to form a water district, all involved residents must vote in favor.

Mr. Schaus was originally informed that an attorney to pursue reimbursement for the Rocky Mountain Road case would cost \$2500, but the actual cost is \$5500. He advised that the Town Board continue to pursue this. Mr. Tobia moved:

BE IT RESOLVED that Richard Schaus is hereby authorized to continue retaining legal counsel to pursue reimbursement for the Rocky Mountain Road case. Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Item 24. **TOWN CLERK REPORT.** Mrs. Orrange reported that the Board of Assessment Review would hold its annual session on June 4 from 4 – 8 PM. Brendan Orrange and Jill Collins have completed their required training.

The Town Clerk’s Monthly Report for May 2015 was submitted with a check for \$937.83.

AUDIT OF BILLS

Item 25. Mrs. Mathis moved:

BE IT RESOLVED that payroll for Glenn Kerwin and the following claims, as set forth in Abstract #5 are approved for payment by the Town Board:

A: #212-214,216-217,219-221,223,225-242,244-245,253,278-281,284	\$38,768.93
B: 215,218,222,243,246-251,282,285,289	20,014.73
DA: #254-271,283	15,256.96
DB: #224,272-277,286,288	35,439.72
SM: #287	1,326.00

SR: #252

13,202.67

TOTALS: \$124,009.01

Second: Ricotta.

ROLL CALL: Ayes: Mathis, Perry, Ricotta, Tobia. Noes 0. Motion carried.

Item 26. ADJOURNMENT. Motion to adjourn at 9:30PM by Mathis. Second: Ricotta. Carried.

Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk

THE NORTH COLLINS TOWN BOARD HELD A SPECIAL MEETING ON THURSDAY, MAY 21, 2015 AT 5:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK FOR THE PURPOSE OF AUTHORIZING THE PURCHASE OF A MOWER FOR PARK USE.

PRESENT:	Supervisor	Rosaline a. Seege
	Councilmen:	Ellen M. Mathis Karen A. Ricotta John Tobia
ABSENT:	Town Clerk	Margaret J. Orrange
	Highway Superintendent	David J. Winter
	Councilman	Michael W. Perry.

Item 1. Supervisor Seege called the meeting to order at 5:00PM and led the Pledge to the Flag.

Item 2. Mr. Winter stated that, although he had been authorized to purchase a used mower for up to \$20,000.00 as an emergency purchase, he was able to obtain a new mower for about \$50,000 from State bid.

Discussion concerned the advantages of purchase vs. lease/purchase after 5 years.

Mr. Tobia moved:

BE IT RESOLVED that Highway Superintendent David Winter is hereby authorized to purchase one new and unused John Deere 1600 turbo WAM Mower for \$50,548.19 from the State bid, to be paid from account B7140.2. Second: Tobia.

ROLL CALL: Ayes: Ricotta, Seege, Tobia. Noes: Mathis. Carried.

Item 3. **ADJOURNMENT.** Mr. Tobia moved to adjourn at 5:20PM. Second: Mathis. Carried.

Respectfully submitted,

Margaret J. Orrange
North Collins Town Clerk