

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, FEBRUARY 8th, 2017, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

PRESENT:	Supervisor	John M. Tobia
	Councilmen:	Ellen M. Mathis
		William Mortiz
		Peter Robbins
	Town Clerk	Lynn M. DiVincenzo
	Highway Superintendent	David J. Winter
	Town Attorney	Richard M. Schaus
EXCUSED:	Councilmen:	Michael W. Perry

Item 1 Supervisor John Tobia called the meeting to order, led the Pledge to the Flag,

Item 2. **MINUTES.** Ellen Mathis moved to approve the Organizational Meeting minutes as previously presented: Second: Robbins .

ROLL CALL: Ayes: Mathis, Robbins, Mortiz, Tobia, Noes 0. Motion carried.

Item 3. **MINUTES.** Ellen Mathis moved to approve the Special minutes as previously presented: Second: William Mortiz.

ROLL CALL: Ayes: Mathis, Robbins, Mortiz, Tobia, Noes 0. Motion carried.

Item 4. **MINUTES.** Ellen Mathis moved to approve the January Regular minutes as previously presented: Second: William Mortiz .

ROLL CALL: Ayes: Mathis, Robbins, Mortiz, Tobia, . Noes 0. Motion carried.

Item 5. **AUDIT OF BILLS** John Tobia moved:

BE IT RESOLVED as set forth in Abstract #2 in the amount of \$131,117.44 are approved for payment by the Town Board:

Second: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Mortiz, Tobia. Noes 0. Motion carried.

Item 6. VISITORS

Ann Converso- discussed the noise ordinance and wants it in the minutes that it was brought up. Also Richard Schaus was looking into the law and possibly writing a law.

Jim Lint- the Veterans are having a Spaghetti dinner March 12th at the senior center. Jim stated that the donations are coming in.

Karl Simmeth NYS Assembly gave an update on gave an update on Assemblymen Dipetro office. Also gave number for his number 655-0951.

Item 7. Highway- Mr. Winter reported that it has been a mild winter they are doing ditch maintenance and cutting trees. Also discussed the speed limit on Belcher Road.

Moved: John Tobia

BE IT RESOLVED that the North Collins Town Board requests that Erie County Department petition the NY State DOT for a reduction of the speed Limit on Belcher Road to 30 MPH from New Oregon Road – west 6,838 feet And 40 MPH from 6,838 feet to the North Collins town line.

Seconded by Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Mortiz, Tobia. Noes 0. Motion carried.

DEPARTMENTAL REPORTS

Code Enforcement: has approved 6 building permits. He discussed changing the fees of the permits. He gave the board handouts on the fees around our area. Phil will meet with Supervisor to discuss the fees.

RECREATION: Ongoing Aerobics Monday nights at 7pm and Saturday Morning at 9am contact Kathy Green at 913-7815 for schedule updates, ongoing Sunday night Adult Basketball- HS gym at 7pm. Contact Vince Finizio for update schedule., open gym at the HS 2/11- 11:30-1pm , on 5/14 brining back mothers day breakfast at the 3 star from 9am-11am- moms and children 0-4 eat free, ages 5-12-\$3.00 and ages 13 and up \$5.00. Recreation has a reminder app to sign up for.

HISTORIAN : EXCUSED

LIBRARY: Sunday card making and many other events coming up.

Dog Control: No Report

ASSESSOR: Assessor gave a report of what she does all year round.

PUBLIC HEARING

Motion by John Tobia, Seconded by Ellen Mathis to close the regular town board meeting at 7:26pm. Carried

Motion by John Tobia, seconded by Ellen Mathis to open public hearing at 7:26pm. Carried

Open Sealed Bid for Superior Plus Energy No lead Gas-\$1.9289, Ultra Low Sulfur Diesel Fuel \$2.0487, 2 Ultra, Low Sulfur Diesel Fuel with Kerosene-.6166 Hourly rate \$95.00/ hour

Open up for discussion: no comments

Motion by John Tobia seconded by Ellen Mathis to close public hearing and re-open the regular town board meeting at 7:32pm. Carried.

Moved by John Mrozek

RESOLVED: the town board does hereby award the contract for Highway Motor Fuels & Related Services for a one year period to low bidder Superior Plus Energy Services of Ashton, PA pursuant to the bid opened on February 8th, 2017

Second: Ellen Mathis

ROLL CALL: Ayes: Mathis, Tobia, Robbins, Mortiz . Noes, Motion carried.

STUDENT REPRESENTATIVE: Jay P. Gleason Jr.- He works with the TV production at school he has many ways to get the information out to the students.

Item 7. SUPERVISOR:

Supervisor report submitted.

Correspondence

Petition for Amtrak from Buffalo canal side to Jamestown.

AUD has been submitted and is on file at the town clerks office.

Langford installation Dinner Feb 25th

Chicken BBQ March 16th- 3-5:30 at the School

Supervisor signed up the town for Stellar Dental it cost nothing to the town to have.

EMS Always Recruiting also has a JR. Program

RESOLUTION:

Moved John Tobia

WHEREAS, the Town Board desires to continue the process of acquiring the funds to complete the Town of North Collins's Improvements to Marion J. Fricano Park.

WHEREAS, the Town Board desires to provide this type of facility to residents at the lowest possible cost to the Town and Town taxpayers, and WHEREAS, the Town Board desires to apply for financial assistance from the Dormitory Authority of the State of New York Project, and WHEREAS, the Town Board commits to providing the required local matching funds of \$1,850 to insure the timely implementation of the proposed project. THEREFORE BE IT RESOLVED, that the Town Board authorizes and submits an application for the Dormitory Authority of the State of New York Project for the Town of North Collins’s Improvements to Marion J. Fricano Park Project #7192 in the total project amount of \$76,850 and will request \$75,000 in grant funding and BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to sign all documents and agreements related to the Dormitory Authority of the State of New York Program application RESOLVED, That John Tobia, as Supervisor of the Town of North Collins, is hereby authorized and directed to file an application for grant funds from the Dormitory Authority of the State of New York Program, in an amount of \$75,000 of the approved funding and upon approval of said request to enter into and execute a project agreement with the Dormitory Authority of the State of New York Program for such financial assistance to the Town of North Collins for the proposed Improvements to Marion J. Fricano Park Project #7192.

Seconded by: Ellen Mathis

ROLL CALL: Ayes: Mathis, Tobia, Robbins, Mortiz . Noes, Motion carried.

MOVED John Tobia

BE IT RESOLVED that the Town Board requests all mileage vouchers by every employee have a copy of MAP QUEST showing miles from one place to another for reimbursement.

Seconded Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Mortiz Tobia. Noes 0. Motion carried.

MOVED John Tobia

BE IT RESOLVED that the Town Board AUTHORIZES AN APPAISAL OF ALL TOWN ASSETS. THE SUPERVISOR WILL SUBMIT TO THE TOWN BOARD AT LEAST 2 QUOTES PRIOR TO STARTING APPRAISEL.

Seconded Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Mortiz Tobia. Noes 0. Motion carried.

MOVED John Tobia

BE IT RESOLVED that the Town board approve the bookkeeper to increase the DB fund by 33,856.02 for 2016.

Seconded Peter Robbins

ROLL CALL: Ayes: Mathis, Robbins, Mortiz Tobia. Noes 0. Motion carried.

Moved John Tobia

BE IT RESOLVED that the Town Board accepts the Budget Journal entries for the A, B, DB, funds, as submitted by Supervisor John Tobia.

A FUND

A - FUND

		DR FROM	CR TO
Legislative Board - Contractual	A1010.4	1,126.96	
Legislative Board - Personnel	A1010.1		1,126.96
Municipal Court - Legal/Court	A1110.41	1,346.59	
Municipal Court - Contractual	A1110.4		1,346.59
Supervisor - Bookkeeper Contractual	A1220.41		

		92.75	
Supervisor - Personnel Services	A1220.1		92.75
Supervisor - Bookkeeper Contractual	A1220.41	1,949.77	
Supervisor - Contractual	A1220.4		1,949.77
Assessment - Contractual	A1355.4	0.04	
Assessment - Personnel Services	A1355.1		0.04
Town Clerk - Equipment	A1410.2	2,123.75	
Town Clerk - Contractual	A1410.4	534.13	
Town Clerk - PT Personnel Services	A1410.15		2,657.88
Attorney - Legal Defense	A1420.41	1,000.00	
Attorney - Contractual	A1420.4		1,000.00
Buildings - Alessi	A1610.46	6,595.00	
Buildings - Contractual	A1610.4		6,595.00
Buildings - Alessi	A1610.46	109.38	
Buildings - Historian Building	A1610.45		109.38
Buildings - Alessi	A1610.46	68.43	
Central Printing - Contractual	A1670.4		68.43
Dog Control - Phone	A3510.6	42.66	
Dog Control - Contractual	A3510.4		42.66
Dog Control - Phone	A3510.6	176.51	
dog Control - Eden Vet Clinic	A3510.5		176.51
Attorney - Legal Defense	A1420.41	2,453.80	
Civil Defense - Contractual	A3640.4		2,453.80
Programs for Ageing - Community Concern	A6772.41	2,429.89	
Programs for Ageing - Contractual	A6772.4		2,429.89
Attorney - Personnel Services	A1420.1	10,598.56	
Garage - Contractual	A5132.4		10,598.56
Recreation - Director	A7020.1	1,090.00	
Youth Program	A7310.4	1,004.12	
Recreation - Admin Contractual	A7020.4		2,094.12
Youth Program - After School	A7310.1	4,978.02	
Youth Program - Contractual	A7310.4	257.11	
Youth Program - Bus Lease	A7310.41	1,208.45	

Programs for Ageing - Seniors	A6772.43	3,570.00	
Celebrations - Contractual	A7550.4	1,552.60	
State Retirement	A9010.8	1,999.83	
Youth Program - Daycamp	A7310.14		13,566.01
State Retirement	A9010.8	9,360.00	
Landfill - Personnel services	A8189.1		9,360.00
Workmans Comp	A9040.8	1,855.75	
Social Security	A9030.8		1,855.75
Health Insurance	A9060.8	1,393.60	
Workmans Comp	A9040.8	134.92	
Unemployment	A9050.8		1,528.52
Library Ban Interst	A9720.7	1,323.70	
Admin Reserve - Contractual	A8686.4		1,323.70
Ambulance Workers Comp	A4540.4	3,571.50	
Admin Reserve - Town Code Update	A8686.41		3,571.50
	TOTAL	63,947.82	63,947.82

B-Fund

		DR FROM	CR TO
Registrar Contractual	B4020.4	50.00	
Registrar Personnel	B4020.1		50.00
Police Contractual	B3120.4	5,000.00	
Street Lights Contractual	B5182.4		5,000.00
Police Personnel	B3120.1	79.94	
Street Lights Contractual	B5182.4		79.94
Playground Personnel	B7140.1	9,406.61	
Playground Equipment	B7140.2		9,406.61
Playground Personnel	B7140.1	655.78	
Playground Contractual	B7140.4		655.78
Playground Park Enhance	B7140.41	2,871.00	
Playground - Maintenance	B7140.42		2,871.00
Playground Park Enhance	B7140.41	89.75	
Playground - Maintenance	B7140.42		

			89.75
Zoning - Contractual	B8010.4	96.04	
Zoning - Personnel	B8010.1		96.04
		18,249.12	18,249.12
DB - Fund			
		DR	CR
		FROM	TO
BUDGET INCREASE	33,856.02		
Street Maintenance - Personnel	DB5110.1	33,856.02	33,856.02
Snow Removal - Personnel	DB5142.1	1,015.32	
Snow Plow - Contractual	DB5148.4	1,212.07	
Workermans Comp	DB9040.8	4,270.74	
Health Insurance	DB9060.8	376.33	
Health Insurance - Retirees	DB9069.8	6,508.01	
Snow Removal- Personnel	DB5142.4	3,447.41	
Street Maintenance - Personnel	DB5110.1		16,829.88
Snow Removal - Personnel	DB5142.1	11,295.14	
Street Maintenance - Contractual	DB5110.4		11,295.14
O&M Machinery Reserve	DB5130.4	3,526.33	
Road Construction	DB5112.4		3,526.33
Snow Removal - Contractual	DB5142.4	341.94	
Road Construction	DB5112.4		341.94
Workmans Comp	DB9040.8	4,717.00	
State Retirement	DB9010.8		4,717.00
Workmans Comp	DB9040.8	1,547.83	
Social Security	DB9030.8		1,547.83
		72,114.14	72,114.14

Seconded William Mortiz

ROLL CALL: Ayes: Mathis, Robbins, Mortiz Tobia. Noes 0. Motion carried.

Item 8. Town Clerk

Month of January total \$2,953.00, \$58.00 for NYS Ag and Markets, \$2,895.00 to supervisor.

Went over the risk Management that is due by March 1st.

Discussed an electronic waste management collection. Asked who the liaison is so they can get more information.

Charles Peterson from NYS Labor Department was here to inspect the boiler.

He stated that we needed to check the pressure on the 1st boiler. It was reading 25psi (pounds) with the boiler off. He tried to turn the valve but it was seized up. He said that the water leak stop when he turned the valve on and off. He said that it might be the expansion tank that is flooded.

Item 9. Councilmen Reports:

Mathis-submitted the paperwork for the concession stand at the Town Park. The recreation department has received grant monies.

Robbins- Would like to thank the volunteers who responded to the fire at his house in January.

Moritz - Judge Ricotta applied for and received a grant for video surveillance system as approved by the board on 9/22/2016. The amount of the grant is for \$12,400.00. The cost is \$12,955.00.

MOVED William Mortiz

BE IT RESOLVED that the Town Board will approve the amount of \$595.00 to be paid to DFT security for proposed surveillance system. The amount to be paid from the A fund from a budget line to be determined at a later date.

Seconded John Tobia

ROLL CALL: Ayes: Mathis, Robbins, Mortiz Tobia. Noes 0. Motion carried.

Also there is \$30,000 in the A fund and would like to make a resolution to put it towards a capital improvements fund

MOVED William Mortiz

BE IT RESOLVED that the Town Board authorizes the \$30,000 in the reserve A fund be declared a capital reserve improvements for any town building or property, to be expensed prior to the fiscal year ending 2020. Additional funds to be added through budget appropriations, and not to exceed \$200,000.

Seconded John Tobia

ROLL CALL: Ayes: Mathis, Robbins, Mortiz Tobia. Noes 0. Motion carried.

Also there is \$5900.00 in the DB fund that should have further discussion on what to do with it.

Item 10. Attorney Report.

Lawtons Water- hit a road block the SNI Tribal Council tabled connecting water with the SNI.

Working on Solar Law and noise ordinance and usage of dirt bikes.

Motion John Tobia seconded by Ellen Mathis to close regular business meeting and go into executive session to discuss employment history of an individual at 8:35pm Carried

Motion John Tobia seconded by Ellen Mathis to close executive session and open regular business meeting at 8:54pm. Carried

Item 11. ADJOURNMENT. Motion to adjourn at 8:54pm by John Tobia. Second: Ellen Mathis . Carried.

Respectfully Submitted by,

Lynn DiVincenzo Town Clerk