

THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, APRIL 10TH 2019, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.

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|-----------------|---------------|--|
| PRESENT: | Supervisor | John Tobia |
| | Councilmen: | Ellen M. Mathis Michael W. Perry Peter Robbins William Moritz |
| | Town Clerk | Lynn M. DiVincenzo |
| | Town Attorney | Richard Schaus |
| | Highway Supt. | David J. Winter |

Item 1. Supervisor John Tobia called the meeting to order and led the Pledge to the Flag, and prayer.

Item 2. Approved the March regular meeting minutes as previously presented:

Moved: Mike Perry. Second: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Perry and Moritz. Noes 0. Motion carried.

AUDIT OF BILLS

Item 3. Mike Perry Moved:

BE IT RESOLVED that the following claims, as set forth in Abstract # 4 and in the amount of \$295,127.92 are approved for payment by the Town Board:

A#151,152,153,154,155,156,157,158,159,160,162,164,165,166,167,168,170,171,174,175,176,177, 178,179,180,181,182,183,185,186,187,202,203,204,205,206,207,208,209,210,211

B# 162,174,184,187,188,208

DA# 187,189,190,191,192,193,194,195,196,201

DB# 163,164,169,197,198,199,200

SF# 172,173,174

SR#161

SW1#

Second: Ellen Mathis

ROLL CALL: Ayes: Mathis, Perry, Robbins, Tobia and Moritz. Noes 0. Motion carried.

Item 4. **VISITORS:** -

Mark Meyerhofer – Spectrum Representative: Discussed the franchise fee. He will be working on an agreement and discussed some things the town might want in the agreement. They gave options such as free cable to the Town Hall and fire halls. If there was anything else they might want, to let him know.

Ann Converso - Cash Splash tickets for fireworks from the Community Team are being sold. She asked for support from the Town Board. She will also be going to the Village and the Fire Companies. Richard Schaus said that he will pay for the Ad that will go in the Penny Saver.

Jim Lint - Veterans Tribute Unveiling Ceremony will be June 15th at 12pm. RSVP is June 1st. Post cards for invites will go out soon.

Item 5. **HIGHWAY** – Discussed current work: Culvert work, clearing the right of ways, road sweeping and shoulder repairs. David Winter asked about the fuel pump system and where is the \$13,000.00 coming from? They will be doing some off road drainage because the county doesn't do it anymore. Discussed upcoming projects: David Orr will come out and speak to the town about these projects. Supervisor Tobia asked for a list of projects. Belcher Road and Boston Road: Belcher Road has a blind hill and Boston has dangerous hill. William Moritz - If you would like three of the board members to see the site you have to give enough notice to publish to the public. Also \$8-\$12,000 to repair the back hoe due to computer malfunctions.

Item 6. **CODE ENFORCEMENT OFFICER** – Three new permits and one new home this month. The owner of 10832 New Oregon Rd has been served to appear in court. 10803 New Oregon Rd will be up on the auction soon and 10838 New Oregon will go up for auction this September.

LIBRARY – The Library would like some landscaping done and are planning on planting a tree in Sue Alessi's memory.

HISTROIAN - Excused

RECREATION - After School Program: Students will be competing in an Egg-tra Special Puzzle Hunt. Summer Recreation is moving along nicely. Registration packets, next step is hiring, then soccer will run from early August to early October.

Rick Myers: Disaster Coordinator – Will be attending to active shooter training in Cheektowaga. Rick Myers has not yet met with School Superintendent Scott Taylor.

Resolutions:

MOVED: John Tobia

BE IT RESOLVED, North Collins Town Board approves the Agreement to Spend Town Highway Funds pursuant to the repair and improvement of highways and received from the state for the repair and improvement of highways.

FURTHER BE IT RESOLVED general repairs in the sum of \$199,930.00 may be expanded for general repairs upon 20.72 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Mathis, Moritz, Robbins, Perry and Tobia. Noes 0. Motion carried.

MOVED: John Tobia

BE IT RESOLVED THAT THE TOWN BOARD APPROVES THE TOWN CLERK, HIGHWAY SUPERINTENDENT, TOWN COURT JUSTICES, CODE ENFORCER AND TOWN SUPERVISOR TO ATTEND THE LOCAL GOVERNMENT CONFERENCE TRAINING MAY 9TH 2019 AT HOUGHTON COLLEGE.

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Mathis, Moritz, Robbins, Perry and Tobia. Noes 0. Motion carried.

MOVED: John Tobia

BE IT RESOLVED North Collins Town Board request Attorney Richard Schaus to do a bid for the Town Hall roof.

FURTHER BE IT RESOLVED the Town Board instructs the Town Clerk to publish Bid in Dunkirk Observer.

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Mathis, Moritz, Perry, Robbins, Tobia. Noes 0. Motion carried.

MOVED: John Tobia

BE IT RESOLVED North Collins Town Board approves the Sexual Harassment policy to be added to the Organizational meeting minutes as appendix 9.

FURTHER BE IT RESOLVED all employees of the Town of North Collins will be trained on the new Sexual Harassment policy.

SECONDED: Peter Robbins

ROLL CALL: Ayes: Mathis, Moritz, Perry, Robbins, Tobia. Noes 0. Motion carried.

Item 8. **COUNCILMEN**

Moritz – Working on Certification for street lighting and spoke with Ed Major. He is willing to set up a meeting.

Robbins – RFP was discussed about the fuel pump system at the highway barns. Richard Schaus stated that we didn't need an RFP.

Mathis –

Went to the School Board Meeting and reported taxes went down.

Parks - Postponed the meeting and will reschedule. She had a family emergency. She also stated that the building for the parks will be torn down and the new building will be up by Summer Day Camp.

RFP went out for the three signs for the Town Of North Collins, New Oregon Park, and the Community Center.

Ulrick Signs- 9480.00- no service agreement Foam Material

Anthonia- 18,879.12 Wood/ Vinyl No posts

Sign Language- 11,130 Wood/ Vinyl Installation and posts with service agreement of \$300.00 per year.

MOVED: Ellen Mathis

BE IT RESOLVED the North Collins Town Board accepts the RFP from Sign Language INC in the amount of \$11,130, for a sign for the New Oregon Park, Community Center and a Town of North Collins.

FURTHER BE IT RESOLVED the Town of North Collins will purchase the maintenance plan for \$300.00 per year.

SECONDED: Peter Robbins

ROLL CALL: Ayes: Mathis, Perry, Robbins, Tobia and Moritz. Noes 0. Motion carried.

MOVED: Ellen Mathis

FURTHER BE IT RESOLVED the Town Board approves giving Meals on Wheels a key to the Barn at the North Collins Community Center.

SECONDED: Mike Perry

ROLL CALL: Ayes: Mathis, Perry, Robbins, Tobia and Moritz. Noes 0. Motion carried.

MOVED: Ellen Mathis

BE IT RESOLVED The Town Board will hire Jeffery Singleton as a court constable.

SECONDED: Peter Robbins

ROLL CALL: Ayes: Mathis, Perry, Robbins, Tobia and Moritz. Noes 0. Motion carried.

Perry – Keeping up with maintenance, He is working on a price for pickle ball courts.

Item 9. SUPERVISOR:

March Supervisors report is available.

Motion by Mike Perry, Seconded by Peter Robbins, to accept the Supervisor report for March.

Carried

Talking with Legislator Mills about a gas station in the town.

Mayor George asked for an increase in the police contract for 2020. In return they will provide more service in June and will generate revenue.

Item 9. TOWN CLERK:

Monthly Town Clerks Report – Total Revenues \$3,319.50, Dog \$84.00, DEC \$51.96, Supervisors \$ 3,183.54.

April 15th “Clerk on the Go” at Senior Center from 10am-1pm

Dog control reports submitted.

MOVED: Mike Perry

RE IT RESOLVED the North Collins Town Board approves Allied Flooring Contractors, INC to replace the floors in the senior center in the amount of \$25,500.00.

SECONDED: Peter Robbins

ROLL CALL: Ayes: Mathis, Perry, Robbins, Tobia. Noes 0. Motion carried.

NYS Department of Labor came in to check the boiler. It passed inspection, but there is a lot of moisture in the basement that should be taken care of.

Item 10. ATTORNEY –

Franchise Fee for Spectrum, if you have any suggestions let Richard Schaus know.

Motion by Peter Robbins, Seconded by Ellen Mathis, to close regular business meeting and open executive session to discuss the personnel issue of an employee, also invite Richard Schaus into the meeting at 8:26pm. Carried

Motion by Mike Perry, Seconded by Ellen Mathis, to close executive session and open regular business meeting at 8:56pm. Carried

MOVED: John Tobia

RE IT RESOLVED the North Collins Town Board approves to have an Assessor Hiring Committee, that Peter Robbins will oversee, and to advertise for the Assessor position.

FURTHER BE IT RESOLVED the Town Board instructs the Town Clerk to put in a legal notice for all qualified employees.

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Mathis, Perry, Robbins, Tobia. Noes 0. Motion carried.

Item 11. **ADJOURNMENT.** Motion to adjourn at 9:14 pm by Ellen Mathis. Second: William Moritz. Carried.

Respectfully Submitted By,

Lynn DiVincenzo
Town Clerk