

**THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, AUGUST 12TH, 2020, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

|                 |               |  |
|-----------------|---------------|--|
| <b>PRESENT:</b> | Supervisor    | John Tobia   |
|                 | Councilmen:   | Ellen M. Mathis<br>Michael W. Perry<br>Peter Robbins<br>William Moritz |
|                 | Town Clerk    | Lynn M. DiVincenzo   |
|                 | Town Attorney | Richard Schaus   |
|                 | Highway Supt. | David J. Winter  |

Item 1. Supervisor John Tobia called the meeting to order and led the Pledge to the Flag and prayer at 7pm.

Item 2. Approved the July 2020 meeting minutes as previously presented.

MOVED: Ellen Mathis

SECONDED: Peter Robbins

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**AUDIT OF BILLS**

Item 3.

MOVED: Ellen Mathis

**BE IT RESOLVED** that the following claims, as set forth in Abstract #8 and in the amount of \$150,009.22 are approved for payment by the Town Board:

A#384,385,386,387,389,390,391,394,395,397,398,400,401,404,405,407,408,409,417,420,421,  
422,423,424,425,426,430,431,432,434,435,436,437,439,440,441

B# 389,390,392,393,394,406,419,431,435,437,438,410,411,412,427,428,433,

DA#

DB# 388,397,399,413,414,415,416,417,418,429,

SF#

SR# 403,

SW# 394,396,402,434,437

SECONDED: William Moritz

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

Item 4: **AWARD COMMUNITY CENTER BID:**

On July 31<sup>st</sup> bid was opened for the Community Center Project

Bid: Kessel Construction, Inc. in the amount \$107,979.00

MOVED: John Tobia

**BE IT RESOLVED**, The North Collins Town Board awards the bid to Kessel Construction, Inc. in the amount of \$107,979.00 contingent on Kessel Construction, Inc turning in all papers that are requested.

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

Item 5. **VISITORS:**

**Mr. Kester:** Owner of Whirlwind Veterans & Warrior Retreat, would like his non-profit organization plan to go to the North Collins Planning Board for review.

MOVED: John Tobia

**BE IT RESOLVED**, the North Collins Town Board approves to send Whirlwind Veterans & Warrior Retreat to the Planning Board for review.

SECONDED: Peter Robbins

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**Jim Lint:** Bricks have been put up around the sign poles at the Veterans Tribute and they will be putting up veterans reserved parking signs.

They are still dealing with the flame in the center of the tribute. It will be tied into the gas line at some point.

**Ann Converso:** Stated that a neighbor threatened to shoot her husband, Jim. She would like the

code enforcement officer to go over to their neighbors property because it's a junk yard. Phil Tremblay stated that he cannot just go on his property, he would need permission from the property owner. Ann Converso gave Phil Tremblay permission to go on their property to view the neighbors land. Phil stated he will be in touch to go look at the property.

**Item 6. COUNCILMEN:**

**Moritz** – Nothing at this time

**Mathis** – She held interviews for the Zoning Board of Appeals. The ZBA would like to hire a secretary to take the minutes.

**MOVED:** Ellen Mathis

**BE IT RESOLVED:** North Collins Town Board approves to hire a secretary for the ZBA in the amount of \$15.00 per hour.

**SECONDED:** William Moritz

**ROLL CALL:** Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

Dan Stroud finished the plumbing and electrical at the new town park building.

**MOVED:** Ellen Mathis

**BE IT RESOLVED,** the North Collins Town Board approves hiring MDA Consulting to put together a Bid Packet for the completion of the new building at Marian Fricano Town Park.

**SECONDED:** Peter Robbins

**ROLL CALL:** Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**Perry** – He has been at the parks picking up garbage. If individuals see people dumping garbage, please call him.

**Robbins** – All set

**Item 7 HIGHWAY:**

The highway department has been working on drainage work and a lot of shared services. They are getting the salt shed ready for the winter months.

Moved John Tobia

**BE IT RESOLVED** North Collins Town Board approves the budget transfer of \$236.78 from A8686.4 into A3310.4 to cover road signs purchases.

Seconded Ellen Mathis

**ROLL CALL:** Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**RECREATION:** Waiting for the North Collins School District to approve the Afterschool Program. They will have to follow all Covid-19 guidelines. All supplies have been purchased as of now for the Afterschool Program.

**CODE ENFORCEMENT:** It was quiet on permits, but they are starting to increase again.

**ASSESSOR:** There were 87 Assessment change notices sent out due to new construction, market adjustments, splits and merges. This year's total assessed value \$207,147,148 and Town taxable assessed value of \$175,043,406. Assessor submitted a report.

**Item: 8 LAWTONS WATER UPDATE:**

Working on an easement for the pipe that goes under the railroad tracks. Pressure valves will be put in this week.

**Item 9. SUPERVISOR:**

Motion by Mike Perry, seconded by Ellen Mathis, to accept the Supervisors report for July 2020. Carried

Main Street Ice Cream would like to thank the residents of North Collins for supporting us. Fall Fest may not happen but he is working on fireworks.

Working on a Clear Lake Committee, for patrolling the grounds for garbage. If you are interested please contact John.

Budget - down 9 1/2 percent which is about a \$37,000 shortfall. We need all 2021 budget work sheets turned in by August 31<sup>st</sup>. Currently we have no status on the AIM funding.

The Emerald Ash Borer is killing trees in Holland and Boston and may be around North Collins. Will call Spectrum to see if people don't have internet.

Final draft of the audit - it was very good, we have 90 days to come up with a plan and put a process in place.

Town may want to think about borrowing money to fix things around the town such as the building at the park, maybe do something at Langford Park, maybe even the Town Hall building.

The Town had a meeting at Langford Park to discuss what to do with the park. There was a flag pole with Vietnam Veteran David Briggs plaque and one with Beirut Robert Olson plaque. John discussed about honoring them at the Veterans Tribute Park. Discussion took place. One question that was asked, if the family requested it to be at the Langford Park, why would you not honor their wishes. They are going to see if they can get a hold of the families to ask if they would like it moved to the Veterans Tribute.

Jim Lint stated that he will donate the granite for the plaque.

**MOVED:** John Tobia

**BE IT RESOLVED,** The North Collins Town Board approves the purchase of two trees from a local nursery to be planted at the Veterans Tribute in honor of David Briggs and Robert Olson.

**SECONDED:** Mike Perry

**ROLL CALL:** Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

Item 10: **RESOLUTIONS:**

**MOVED:** John Tobia

**BE IT RESOLVED,** the Town Supervisor is authorized to grant a written easement to Kenneth Lawton for purposes of ingress & egress only to his farmland over the westerly most portion of the Langford Park, located on Langford Road, North Collins, and subject to the advice of the town attorney and written safeguards in order to protect the town from any liability and confirmation of the status of this property from the State.

**SECONDED:** Ellen Mathis

**ROLL CALL:** Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**MOVED:** John Tobia

**BE IT RESOLVED,** The North Collins Town Board accepts the Resignation of chair person Elise Winter from the ZBA.

**FURTHER BE IT RESOLVED,** the North Collins Town board appoints Gerald Edwards as chair person of the ZBA and appoints Ronald Miller to fill the vacancy.

**SECONDED:** Ellen Mathis

**ROLL CALL:** Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**MOVED:** John Tobia

WHEREAS, the Town Board has reviewed the Short Form Environmental Assessment Form relative to the replacement of the existing interior fluorescent lighting with new LED lighting fixtures at the North Collins Library and the pending application for a grant to finance said replacements;

NOW THEREFORE, **BE IT RESOLVED** that the Town Board hereby determines that the proposed action constitutes a simple replacement of interior lights and that the action will not will not result in any significant adverse environmental impact; and be it further

**RESOLVED,** the Town Supervisor is hereby authorized and directed to sign and complete all parts of the Short Environmental Assessment Form, including Parts I, II and III concluding that the proposed project will not result in any significant adverse environmental impacts.

**Seconded** William Moritz

**ROLL CALL:** Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**MOVED:** John Tobia

**BE IT RESOLVED,** the Town acknowledges receipt of the 3<sup>rd</sup> Quarter 2020 monitoring report for the Ketchum Road Landfill and directs that a copy be filed with the Town Clerk and that an additional copy be filed with the NYSDEC and that the engineer's quarterly monitoring invoice be paid.

SECONDED: William Moritz

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

Item 10. **TOWN CLERK:**

Monthly Town Clerks Report: Total Revenues \$2,379.77, Dog \$74.00 DEC \$475.02, Supervisors \$1,808.25, Marriage \$22.50

All paper work has been submitted for reimbursement for the senior center/ community center.

All bills up to date for the DASNY GRANT

We have a new DEC program, Hunting licenses are on sale.

COVID grant: we are around \$2,000. We will continue to work on this FEMA grant.

We still have to come up with policies and procedures for the Lawtons Water District soon.

Also, would like to add to the building permit fees: porch or deck with roof \$100.00.

Item 11. **ATTORNEY:**

Richard Schaus stated that he would look into yard sale permits laws for the town.

Judge Ricotta asked if she could send out bids for flooring for the court room. This is a grant that is offered for the courts. She would like to get rid of the carpet and put flooring in.

**MOVED:** John Tobia

**BE IT RESOLVED,** The North Collins Town Board approves Judge Ricotta to put out bids for flooring for the Meeting room/court room as long as the flooring is safe.

SECONDED: Mike Perry

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

**MOVED:** John Tobia

**BE IT RESOLVED,** the North Collins Town Board approves the Porch/Deck with roof fee in the amount \$100.00 to be added to the building permit fees.

SECONDED: William Moritz

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

Attorney Schaus stated that we are being sued over an assessment and thinks that the town should hire an attorney that handles law suits for assessments.

**MOVED:** John Tobia

**BE IT RESOLVED,** The North Collins Town Board approves Richard Schaus and Supervisor John Tobia to hire an attorney that specializes in law suits for assessments.

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Tobia, Mathis, Moritz, Robbins and Perry. Noes: 0. Motion carried.

Item 10. **ADJOURNMENT.** MOTION to adjourn at 8:02pm by John Tobia

SECONDED: Ellen Mathis. Carried.

Respectfully Submitted By,

Lynn DiVincenzo

Town Clerk